

# Leading & Learning in Central New York



Our schools need leaders who can effectively take care of managerial issues while serving as instructional leaders. This booklet describes the meetings, seminars, and other professional learning opportunities that are scheduled for the Onondaga-Cortland-Madison BOCES during the 2009-2010 school year. As always, check at [iss.ocmboces.org](http://iss.ocmboces.org) for the latest information.



## Educational Leadership Policy Standards: ISLLC 2008

**STANDARD 1:** An education leader promotes the success of every student by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by all stakeholders.

Functions:

- A. Collaboratively develop and implement a shared vision and mission
- B. Collect and use data to identify goals, assess organizational effectiveness, and promote organizational learning
- C. Create and implement plans to achieve goals
- D. Promote continuous and sustainable improvement
- E. Monitor and evaluate progress and revise plans

**STANDARD 2:** An education leader promotes the success of every student by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.

Functions:

- A. Nurture and sustain a culture of collaboration, trust, learning, and high expectations
- B. Create a comprehensive, rigorous, and coherent curricular program
- C. Create a personalized and motivating learning environment for students
- D. Supervise instruction
- E. Develop assessment and accountability systems to monitor student progress
- F. Develop the instructional and leadership capacity of staff
- G. Maximize time spent on quality instruction
- H. Promote the use of the most effective and appropriate technologies to support teaching and learning
- I. Monitor and evaluate the impact of the instructional program

**STANDARD 3:** An education leader promotes the success of every student by ensuring management of the organization, operation, and resources for a safe, efficient, and effective learning environment.

Functions:

- A. Monitor and evaluate the management and operational systems
- B. Obtain, allocate, align, and efficiently utilize human, fiscal, and technological resources
- C. Promote and protect the welfare and safety of students and staff
- D. Develop the capacity for distributed leadership
- E. Ensure teacher and organizational time is focused to support quality instruction and student learning

## 2009-2010 Leadership Seminars

*The Instructional Support Services division of OCM BOCES is pleased to provide support for school leaders. These seminars are presented at no additional charge for any present or potential school leader in our area. Reservations, however, are requested: [kpfanens@ocmboces.org](mailto:kpfanens@ocmboces.org).*

### **Getting Off to a Good Start: Concrete Advice for Administrators New to Their Position**

If you are new to your administrative position, this session is for you. Two administrators who successfully completed their first year in a new position will share some of their secrets to survival and success. They'll also take questions from the audience.

*Monday, September 21st, 9-11:00am, Center Conference Room, Henry B .*

### **Interpreting Your AP Data**

Specifically for high school and district leaders, this session (facilitated by Matt Zarro from *The College Board*) will help you drill down into your AP data. You'll have your own report to look at and you'll be able to compare your data to regional and national data.

*Monday, October 19th, 1-3:00pm, Henry B Conference Room.*

### **The Future of Leadership: Technology and the School Leader**

Sponsored by the School Library System, nationally-known speaker Meg Ormiston explains the dramatic changes in the world of business and why education needs to change to prepare workers for the global economy and a future of greater collaboration.

*Thursday, October 29th, 8:30 –11:00am, Henry B Conference Room. Note: If you want to attend both of Meg's sessions you may do so. Lunch will be provided.*

### **Web 2.0 Tools Every Instructional leader Should Have in Their Backpack**

Sponsored by the School Library System, nationally-known speaker Meg Ormiston demonstrates the power of 2.0 tools. School leaders need to understand the power of these tools to engage students in authentic learning.

*Thursday, October 29th, 12:00 –2:30pm, Henry B Conference Room. Note: If you want to attend both of Meg's sessions you may do so. Lunch will be provided.*

### **Leading the Learning: Instructional Leadership**

This is an overview of the *Leading the Learning* course. The purpose of the full course is to empower leaders to engage in their practice with the belief that they can make a difference in teacher practice and in student learning. Working within the supervision and evaluation process, leaders can impact the culture, climate, and community of their school to improve student achievement. With a clear focus on the teaching and learning in the classroom, leaders can work with teachers to ensure that not only is it a good lesson, it also the right lesson. Participants will expand their repertoire of skills for supervising & evaluating staff in *(continued on right)*

**Call 315.433.2662 or email [kpfanens@ocmboces.org](mailto:kpfanens@ocmboces.org) to RSVP for any or all of these sessions.**

## Leading the Learning: Instructional Leadership

(continued from left) ways that promote professional growth and student learning. Come and learn how the *Leading the Learning* program can transform the leadership of a school district.

Friday, November 13th, 12:30 –3:00pm, CNYRIC rooms 1 & 2.

## Health & Safety Issues in Schools

In addition to the primary mission of student achievement, school leaders also have the responsibility for students' health and safety while they are at school. Dave Daignault will review all of the health and safety requirements, plans, and considerations with leaders.

Tuesday, November 17th, 9:00 –11:00am, Henry B Conference Room.

## Helping Teacher Teams be More Effective

We're all trying to capitalize on the promise of teacher (PLC) teams. It can be easier said than done — the challenge is to get teams regularly looking at student work and planning instruction based on that work. How can effective teams be created and sustained?

Thursday, March 25th, 1-3:00pm, Center Conference Room, Henry B.

## Effective Classroom Walk-Throughs and Visits

A core aspect of instructional leadership is the classroom visit or walk-through. How can you make the most of this practice? What are some ways to build it in to your day so that it happens on a regular basis? What are some ways to follow up with teachers after the walk-through or visit? Participants receive a free copy of *The Three-Minute Classroom Walk-Through* by Carolyn Downey.

Tuesday, March 2nd, 9-11:00am, Henry B Conference Room.

## Legal Advice: Electronics in Schools

School administrators are wrestling with the place and role of electronic devices (phones and other hand-held devices) in their school. What are the legal issues involved with electronics in schools? What can (and should) administrators do?

Tuesday, January 5th, 9-11:00am, Henry B Conference Room.

## Legal Advice: Supervision & Evaluation

Effective school leaders are able to manage the details of staff supervision *and* use the process of observation and feedback to improve instruction. This session will guide you through the legal fundamentals of supervision correctly to allow you to attend to instructional leadership.

Tuesday, February 2nd, 1-3:00pm, Center Conference Room, Henry B.

## Legal Advice: Student Discipline

While you work to create safe and comfortable environment for learning in your school and district, it is also critical to follow the regulations when disciplining students. This session will offer you the concrete information you need to avoid those sticky discipline situations so you can focus on proactive and positive interventions.

Tuesday, December 1st, 9-11:00am, Center Conference Room, Henry B.

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## Educational Leadership Policy Standards: ISLLC 2008 (con't)

**STANDARD 4:** An education leader promotes the success of every student by collaborating with faculty and community members, responding to diverse community interests and needs, and mobilizing community resources.

Functions:

- A. Collect and analyze data and information pertinent to the educational environment
- B. Promote understanding, appreciation, and use of the community's diverse cultural, social, and intellectual resources
- C. Build and sustain positive relationships with families and caregivers
- D. Build and sustain productive relationships with community partners

**STANDARD 5:** An education leader promotes the success of every student by acting with integrity, fairness, and in an ethical manner.

Functions:

- A. Ensure a system of accountability for every student's academic and social success
- B. Model principles of self-awareness, reflective practice, transparency, and ethical behavior
- C. Safeguard the values of democracy, equity, and diversity
- D. Consider and evaluate the potential moral and legal consequences of decision-making
- E. Promote social justice and ensure that individual student needs inform all aspects of schooling

**STANDARD 5:** An education leader promotes the success of every student by understanding, responding to, and influencing the political, social, economic, legal, and cultural context.

Functions:

- A. Advocate for children, families, and caregivers
- B. Act to influence local, district, state, and national decisions affecting student learning
- C. Assess, analyze, and anticipate emerging trends and initiatives in order to adapt leadership strategies

These standards are the revised version of the Interstate School Leaders Licensure Consortium (ISLLC) Standards for School Leaders. Originally written in 1996, this revision has been updated. The Wallace Foundation has been promoting them. These standards are intended to guide state and local standards for school leaders.

2009-2010

## Principals' Meeting Schedule

### Elementary Principals North (9-11:00am)

October 15, 2009

Center Administrative Conference Room, Henry B

December 16, 2009

Center Administrative Conference Room, Henry B

February 25, 2010

Center Administrative Conference Room, Henry B  
May 5, 2010

Henry B Conference Room

### Elementary Principals South (9-11:00am)

October 16, 2009, McEvoy Room 701

December 18, 2009, McEvoy Room 701

February 26, 2010, McEvoy Room 701

May 14, 2010, McEvoy Room 701

### Middle-Level Principals (9-11:00am)

October 7, 2009

Jamesville-DeWitt Middle School

November 19, 2009

Eagle Hill Middle School, Manlius

January 13, 2010

Driver Middle School, Marcellus

March 17, 2010

Solvay Middle School

May 19, 2010

Center Administrative Conference Room, Henry B

### Cortland Area High School Principals (9-11:00am)

October 20, 2009, McEvoy Room 703

December 17, 2009, McEvoy Room 701

March 18, 2010, McEvoy Room 701

May 26, 2010, McEvoy Room 701

### CNY High School Principals Consortium (9-11:00am)

October 21, 2009, Career Academy Room 318

December 16, 2009, Career Academy Room 319

February 10, 2010, Career Academy Room 319

April 14, 2010, Career Academy Room 319

May 19, 2010, Career Academy Room 318

## Data Mining: Using COGNOS, ReportNet, and Data Mentor to Answer Your Data Questions

Bring your data questions to either of these sessions and the experts from the CNYRIC Data Warehouse will work with you to use COGNOS, ReportNet, and Data Mentor to dig into your own data to locate helpful nuggets of information. Armed with answers to your data questions, you will be better able to make informed decisions in your school and district. NOTE: We will want to know your data question prior to the session in order to best be prepared to help you on your data-mining expedition.

*Tuesday, December 8, 9-11am or 1-3:00pm, Distance Learning Room, Henry B.*

## Practical 2.0 For Leaders

Sponsored by the CNYRIC. In the first hour, learn how to use ioogle as the dashboard of your own Personal Learning Network (PLN). In the second half, learn how to promote the application of 2.0 technologies in classrooms in your school.

*Wednesday, February 10th, 1-3:00pm, CNYRIC Rooms 1 & 2*

## Additional Resources for Leaders

The *Instructional Support Services* division of Onondaga-Cortland-Madison BOCES have teamed up to [provide](#) every educator in the BOCES and all 23 component districts, **complete access to the ASCD e-book collection**. You now have total access to dozens of books by top authors including Marzano, Tomlinson, Reeves, Wormeli, Danielson, and many more. Because we purchased the collection you have access to the complete texts in a searchable, viewable, printable, downloadable, translatable fashion without any copyright worries. You can even listen to the books being read to you or download them as mp3s for you to listen to at your convenience. All of this is at no extra charge to you, made possible by *Instructional Support Services*. To access the collection, simply go to [iss.ocmboces.org](http://iss.ocmboces.org). From there, just click on the "ASCD Collection" button. You can even find a short, two-minute video clip that shows how it works. It's easy!

A variety of electronic resources are catalogued at [iss.ocmboces.org](http://iss.ocmboces.org). Visit the site to locate resources a variety of instructional topics. While there, check out the principals' resources and navigate to elementary, middle, or high school targeted resources.

Each week the *ISS Weekly Dispatch* is published electronically to provide area leaders with timely links to important information.



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