Home to P	rimary Work Sit	, EX	AMPLE #1			
(McEvoy)	= 15 miles		ge Expenses Only			
		n trip home)				
	30 miles (Start	(round trip milea _{End}	ge) Reason for Trip	Total	Deductible	Reimbursable
Date	Location	Location	please be specific	<u>Miles</u>	<u>Miles</u>	<u>Miles</u>
	<u>No</u> fo	or <u>m neede</u> d	because this			
	is all	deductible	mileage.			
	Home					
			~			
			5 miles			
				Primary		
				Work Site		
				(McEvoy)		
			1			

OCM BOCES employees are expected to drive roundtrip from their homes to their primary work site each day without reimbursement. This is defined as the employee's "deductible mileage." Any mileage in excess of this "deductible mileage" is reimbursable.

Examples are available at: http://busoff.ocmboces.org/forms.cfm

Total Mileage

RATE PER MILE X \$.445

TOTAL MILEAGE EXPENSES \$

(enter total on front)

Home to F	Primary Work Sit	е	AMPLE #2			
(McEvoy)	= 15 miles	MILEAG trip home)	ge Expenses Only			
Date		(round trip milea End Location	ge) Reason for Trip <u>please be specific</u>	Total <u>Miles</u>	Deductible <u>Miles</u>	Reimbursable <u>Miles</u>
12/22	Home	McEvoy	Primary Work Site	15		
12/22	McEvoy	Marathon DO	Meeting w/Supt	10		
12/22	Marathon DO	Home		20		
			Total	45	30	15
	Home					
			miles			
		\	···Iles			
		Tiles				
		les				
				Primary Vork <u>Site</u>		
				McEvoy)		
			to miles			
		Maratho	n			

OCM BOCES employees are expected to drive roundtrip from their homes to their primary work site each day without reimbursement. This is defined as the employee's "deductible mileage." Any mileage in excess of this "deductible mileage" is reimbursable.

Examples are available at: http://busoff.ocmboces.org/forms.cfm

TOTAL MILEAGE15RATE PER MILEX \$.445

TOTAL MILEAGE EXPENSES <u>\$ 6.68</u> (enter total on front)

		E	XAMPLE #3						
	Primary Work S = 30 miles		age Expenses Only						
(Henry)		n trip home)	GE LAPEINSES ONLY						
	60 miles (round trip mileage)								
Date	Start Location	End Location	Reason for Trip please be specific	Total Miles	Deductible Miles	Reimbursable <u>Miles</u>			
Date	Location	Location	please be specific	<u>Ivilles</u>	<u>ivilles</u>	<u>ivilles</u>			
12/23	Home	Henry Ctr.	Primary Work Site	30					
12/23	Tiome	Themy Cu.	Prinary Work Site						
12/23	Henry	McEvoy	Admin Council Mtg.	40					
12/23	McEvoy	Home		12					
			Total	82	60	22			
	Home								
		30							
		30 mi	iles						
	S				D				
	miles				Primary Work Site				
	12				(Henry)				
					·				
		:105							
		40 miles							
	McEvoy								

OCM BOCES employees are expected to drive roundtrip from their homes to their primary work site each day without reimbursement. This is defined as the employee's "deductible mileage." Any mileage in excess of this "deductible mileage" is reimbursable.

Examples are available at: http://busoff.ocmboces.org/forms.cfm

Total Mileage 22 Rate Per Mile <u>x</u> \$.445

TOTAL MILEAGE EXPENSES <u>9.79</u> (enter total on front)

ONLY Trip Total <u>pecific Miles</u>	Deductible <u>Miles</u>	Reimbursable						
Trip Total <u>secific Miles</u>		Reimbursable						
<u>ecific</u> <u>Miles</u>		Reimbursable						
<u>ecific</u> <u>Miles</u>		Reimbursable						
	<u>ivines</u>	Miles						
		<u>ivines</u>						
rk Site 11								
sit <u>15</u>								
ervisor <u>12</u>								
20								
18								
al 76	22	54						
y								
Site								
- Miles								
Solvay	/ HS							
1.05								
12 mile								
Kasson Rd								
	ervisor 12 20 18 18 76 Vite	k Site 11 it 15 it 15 ervisor 12 20 18 18 22 18 22 Vite 11 Solvay HS 11						

OCM BOCES employees are expected to drive roundtrip from their homes to their primary work site each day without reimbursement. This is defined as the employee's "deductible mileage." Any mileage in excess of this "deductible mileage" is reimbursable.

Examples are available at: http://busoff.ocmboces.org/forms.cfm

TOTAL MILEAGE54RATE PER MILEX\$.445

TOTAL MILEAGE EXPENSES <u>\$ 24.03</u> (enter total on front)

		EX	AMPLE #5			
Home to F (Henry)			ge Expenses Only			
<u>Date</u>	Start Location	End <u>Location</u>	Reason for Trip please be specific	Total <u>Miles</u>	Deductible <u>Miles</u>	Reimbursable <u>Miles</u>
	No form n	eeded beca	a <u>use total actua</u>	l roundti	rip	
	miles trave	eled is less	than deductible	e m <u>ileag</u>	e	
	Home	20 mi	iles	Primary Wo <u>rk Sit</u> e (Henry)		
		12 mile	 	- <u> </u>		
			Syra City	sD		
	OCES employees a eir homes to their p	-	-	 To	 tal Mileage	
out rein ductible	nbursement. This is e mileage." Any mi e" is reimbursable.	defined as the er	mployee's "de-		ate Per Mile	

Examples are available at: http://busoff.ocmboces.org/forms.cfm

TOTAL MILEAGE EXPENSES <u>\$</u> (enter total on front)

		EX	AMPLE #6						
	Primary Work Si = 16 miles	С							
(CTC)									
	x 2 (return trip home) 32 miles (round trip mileage)								
	Start End Reason for Trip Total Deductible Reimbursable								
Date	Location	Location	please be specific	<u>Miles</u>	<u>Miles</u>	Miles			
12/13	Home	Albany	SED Workshop	100					
12/10		Albury	Travel from hotel						
12/14	Albany	Albany	to conference si						
12/15	Albany	Home		100					
			Total	208	32	176			
		16 miles		Primary					
	Home			Work Site					
				(CTC)					
				(/					
		100							
		100 miles							
			$\overline{\ }$						
			Alban	l y					
						·			

OCM BOCES employees are expected to drive roundtrip from their homes to their primary work site each day without reimbursement. This is defined as the employee's "deductible mileage." Any mileage in excess of this "deductible mileage" is reimbursable.

Examples are available at: http://busoff.ocmboces.org/forms.cfm

TOTAL MILEAGE176RATE PER MILEX\$.445

TOTAL MILEAGE EXPENSES **5 78.32** (enter total on front)

		EX	AMPLE #7						
	Primary Work Si	te							
(Henry)	= 12 miles		ge Expenses Only						
	x 2 (return trip home) 24 miles (round trip mileage)								
	Start End Reason for Trip Total Deductible Reimbursable								
Date	<u>Location</u>	Location	please be specific	<u>Miles</u>	<u>Miles</u>	<u>Miles</u>			
12/16	Home	Henry	Primary Work Site	12					
		West Genesee	-						
	Henry	Dist. Off.	Mtg w/Bus. Admin.	<u> 15 </u>					
	West Gen.	Henry	Return to Office	15					
	West den.								
	Henry	Home		12					
			Total	54	24	30			
			Total						
	Home								
			<u></u>						
			2 miles						
			, e						
				mary					
				ork Site					
				enry)					
		15 m	lles						
		15:							
	West Genese								
	District Offic	e 🔺							

OCM BOCES employees are expected to drive roundtrip from their homes to their primary work site each day without reimbursement. This is defined as the employee's "deductible mileage." Any mileage in excess of this "deductible mileage" is reimbursable.

Examples are available at: http://busoff.ocmboces.org/forms.cfm

TOTAL MILEAGE30RATE PER MILEX\$.445

TOTAL MILEAGE EXPENSES <u>\$ 13.35</u> (enter total on front)