

## Planetarium Response Sheet

Building: \_\_\_\_\_ District: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Building Address: \_\_\_\_\_

Directions (attach map): \_\_\_\_\_

Location for the Planetarium: \_\_\_\_\_

**\*\* (Room must be at least 25' x 25' with ceiling clearance of at least 12') \*\***

SCHEDULED DATES: \_\_\_\_\_ Grade Levels Visiting: \_\_\_\_\_  
[Mon-Tues-Wed-Thur-Fri]

**Program Selections:** The Planetarium Program Guide has been revised as of August 2022 and a copy is enclosed. For each grade level, please  one selection below or write in a specific topic to be covered. Programs can include up to two programs, or one program and one movie.

Kindergarten:  Night and Day

Grades 6-12:  A Change of Seasons

Grades 1-3:  Night and Day  
 Going Through a Phase  
 Location, Location, Location  
 Greek Myths in the Sky

Now You See It  
 Welcome to the Neighborhood-Overview  
 Welcome to the Neighborhood-The Planets  
 Star Light, Star Bright  
 A Calendar in the Stars  
 Big Macs

Grades 4-5:  Night and Day  
 Going Through a Phase  
 Greek Myths in the Sky  
 Welcome to the Neighborhood-The Planets

Movies:  Losing the Dark (6:25) All Grades  
 Two Small Pieces of Glass (22:45) 4th-HS  
 Back to the Moon for Good (24:40) 6th-HS

Search for the Edge of the Solar System (28:34) 4th-HS  
 From Earth to the Universe (31:00) 5th-HS  
 Magnetism: Defending the Earth, Defining the Cosmos (23:32) HS

Building Principal: \_\_\_\_\_

Signature of Building Principal: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Please note:** At least 12 feet of clearance is required for the new planetarium setup. If the top of the planetarium is against the ceiling, ventilation, etc. we will not be able to hold the presentations in that space.

**\*Scheduling REMINDER:** Please allow 40-45 minutes for each class and approximately 10 minutes between classes. Maximum 25 students per class/6 classes per day. Please also schedule a 30 minute lunch break for the instructor. We will need approx. 1 hour to set up before the first class.

Schedule for each day:

Date: \_\_\_\_\_ (up to 6 sessions + 30-minute lunch break for instructor)

Start – End Time	Grade Level	Teacher's Name

Date: \_\_\_\_\_ (up to 6 sessions + 30-minute lunch break for instructor)

Start – End Time	Grade Level	Teacher's Name

Return this form (via interoffice mail, U.S. Mail, fax, or e-mail) at your earliest convenience to:

Cindy Zajac, Secretary  
 OCM BOCES Science Center  
 PO Box 4754  
 Syracuse, NY 13221  
 Phone: 315-433-2671  
 Fax: 315-433-2203  
[czajac@ocmboces.org](mailto:czajac@ocmboces.org)

Form will be sent to OCM BOCES if dates are confirmed.

*Form will be sent once dates are confirmed.*