

Vacancy Notice

OCMBOCES

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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Assistant Coordinator – Health Occupations*

Division: Adult Education

Location: Main Campus, 110 Elwood Davis Road, Liverpool

Duties: Responsible for assisting with the management and operation of the Practical Nursing Program to include: recruitment and mentoring of students and staff. Provide classroom or clinical instruction. Liaison to clinical sites, on-going analysis of curriculum with staff to best prepare nursing students. Develop and maintain strong collaborative relationships with local hospitals, long term care facilities, community healthcare providers, and other internal and external stakeholders.

Qualifications: BS Degree in Nursing or higher required.

Salary: \$80,000- \$93,000

Starting Date: As soon as possible

Closing Date: July 15, 2026

To apply, forward cover letter and resume to:

Matt Tarolli, Director – Adult Education
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**Visa sponsorship is not provided*

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