

Vacancy Notice

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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *School District Data Coordinator*

Division: Educational Data Services Department

Location: Regional Information Center, 6075 East Molloy Road, Syracuse

Duties: Responsible for leading educational data services for school districts across central New York. District locations may range from Ithaca to Syracuse to Oswego and surrounding areas. Work in districts may include coordinating district data management and analysis; assisting districts in the coordination and verification of state reporting and accountability information; building processes to lead districts in accurate data reporting; working closely with building and department leaders for the purpose analyzing and interpreting data as it affects instruction; creating customized reports and/or supporting the use of data dashboards and assessment tools; providing training in assessment tools and facilitating data inquiry conversations; and/or helping districts develop processes and procedures in effective data use related to the successful implementation of Multi-Tiered System of Supports.

Qualifications: Must either possess or be in the process of obtaining NYS school district level (SDL) administrative certification. Experience as instructional specialist/ leader preferred.

Salary: \$92,000-\$96,000 – Commensurate with experience

Starting Date: On or about November 24, 2025

Closing Date: Two (2) weeks from date Notice posted

Applications will only be accepted online. Register and apply at:

www.olasjobs.org/central

For questions regarding this Vacancy Notice, please contact:

Personnel/Recruitment Office

Onondaga-Cortland-Madison BOCES

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Equal Opportunity Employer

**Visa sponsorship is not provided*

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