**SED Update**

**January 2019**

**Updated January 3, 2019**

**Annual Registration of All New Students Classified as Legally Blind for Procurement of Adapted Educational Materials Produced by the American Printing House for the Blind**

The eligibility requirements, directions, maintenance of records and a link to the annual registration form are available at <http://www.p12.nysed.gov/specialed/publications/annual-registration-american-printing-house-materials-2018.html>

* The annual registration form is only for students who are legally blind and newly enrolled in your school/agency by January 2, 2019.
* **Please do not reregister a student** if the student has been previously registered by your school/agency or another school/agency unless the student is new to your school prior to January 2, 2019.
* **If you are unsure about a student's registration status, please contact the NYSRCVI at (585) 343-5384, extension 207.**
* Designating one person for this process is appreciated and will help to eliminate duplication of registrations.
* The 2018-19 Registration Form for Children Classified as Legally Blind must be completed and received no later than **March 1, 2019**.

**NYS Education Department Office of Special Education**

**Special Education Quality Assurance**

**Central Regional Office**

**333 East Washington Street, Suite 210, Syracuse, New York 13202**

**(315) 428-4556 Office (315) 428-4555 Fax**

**Special Education Website –** [**http://www.p12.nysed.gov/specialed/**](http://www.p12.nysed.gov/specialed/)