

## Daily Job Leads Thursday 4-17-2025

Syracuse Mini Job Fair Healthcare Sector @ CNY Works 4-23-25 10 am-1pm

### Onondaga County:

**CNY Centro- Assistant Inventory Manager-FT- NY1532364** (Syracuse, NY)

**General Information:** Responsible for assistance in the management of stockroom personnel & coordinating the daily activities of the stockroom.

**Qualifications:** Associate degree in related field or a minimum of 3 yrs. of related exp. req, 1 yr. of Supervisory exp.

**How to Apply:** <https://www.centro.org>

**AAA of Western & Central NY- Call-Center Member Service Representative (Remote - Must Reside In Syracuse/CNY Region)-FT- DF9871665** (E. Syracuse, NY)

**General Information:** Close sales & meet or exceed outlined departmental Sales Per Call goal.

**Qualifications:** High School/GED, customer service and/or sales exp. preferred.

**How to Apply:** <https://nlx.jobsyn.org/378fe3cdca77442ab41d5351fe72d355161>

**KeyBank- Lead Teller-FT- NY1532430** (Syracuse NY)

**General Information:** Responsibility for the efficient, effective, & accurate performance of teller functions while coaching other tellers to do so as well.

**Required Qualifications:** High School Diploma, GED, 3 yrs. of demonstrated superior client relationship skills, 3 years of exp. in cash handling.

**How to Apply:** [https://keybank.wd5.myworkdayjobs.com/en-US/External\\_Career\\_Site/job/Syracuse-NY/Lead-Teller\\_R-31670?locations=661846297e1501bfbd0751051c007f02&locations=661846297e1501cc51e0f0041c007002](https://keybank.wd5.myworkdayjobs.com/en-US/External_Career_Site/job/Syracuse-NY/Lead-Teller_R-31670?locations=661846297e1501bfbd0751051c007f02&locations=661846297e1501cc51e0f0041c007002)

**Kelberman Center- Licensed Clinical Social Worker (LCSW)- FT- NY1532376** (Syracuse, NY)

**General Information:** Provide individual, group and/or family therapy.

**Qualifications:** Active NYS License as LCSW 5 yrs. exp. working with individuals with Autism and/or intellectual/developmental disabilities preferred.

**How to Apply:** <https://www.kelberman.org/>

### Oswego County:

**Valor Healthcare, Inc.- Licensed Practical Nurse-FT- DF9885228** (Oswego, NY)

**General Information:** Provide prescribed medical treatment and personal care services to patients.

**Qualifications:** Diploma or certificate of practical or vocational nursing program, 1 yr. exp.

**How to Apply:** <https://nlx.jobsyn.org/ebdd0f4794334022bb417e76674ea03d161>

**Oswego County Opportunities, Inc.- Medical Office Secretary-FT- DF9878775** (Fulton, NY)

**General Information:** Performs all medical secretary/receptionist duties.

**Required Qualifications:** NYS Driver's License, knowledge of medical terminology, familiar with Health Center & OCO policies & procedures.

**How to Apply:** <https://nlx.jobsyn.org/6b3be2c87f26416fa84ec5eb63f12ada161>

## **Cayuga County:**

### **Kelberman Center- Direct Support Professional-FT- NY1532373** (Auburn, NY)

**General Information:** Responsible to implement and monitor individualized habilitation plans.

**Qualifications:** HS Diploma/GED, 1 yr. of exp. preferred.

**How to Apply:** <https://www.kelberman.org/>

### **Gerber Collision & Glass- Parts Coordinator-FT- DF9882890** (Sennett, NY)

**General Information:** Provide an exceptional and successful customer experience while proactively managing the process of ordering, receiving, storing, dispatching and returning parts for each repair order.

**Required Qualifications:** HS Diploma/GED, 1-3 yrs. of exp. working with automotive parts.

**How to Apply:** <https://nlx.jobsyn.org/7528fbe8fa834d5ea7741e90fbe9a098161>

## **Cortland County:**

### **Reome Construction- Construction Laborer-FT- NY1532435** (Cortland, NY)

**General Information:** Perform general labor tasks such as demolition, material handling, site clean-up, and assisting skilled tradespeople (carpenters, electricians, plumbers, etc.) as needed.

**Required Qualifications:** Previous experience in general labor or construction is a plus but not required.

**How to Apply:** **Phone- Jack Reome: 607-327-0344**

### **SUNY Cortland- Administrative Assistant 1 EOP Program (NY HELPS)-FT- DF9879551** (Cortland, NY)

**General Information:** Serve as primary receptionist and provide administrative support to all staff in the Office Educational Opportunity Program Office.

**Required Qualifications:** 2 yrs. of exp. in administrative support, pass a keyboarding test that demonstrates the ability to enter text at a rate of at least 30 words per minute.

**How to Apply:** <https://nlx.jobsyn.org/476b9cdf5d8844b88d56048cd70fb985161>