

Daily Job Leads Friday 10-17-2025

Syracuse Mini Job Fair (Call Ctr./Customer Service) 10-22-25 10am-1pm @ CNY Works!

VJF Tues 10-21-25 11am -2 pm <https://nysdolvirtual6.easyvirtualfair.com/landing>

Onondaga County:

Actalent- Fully Remote Training Specialist-FT- DG0719104 (E. Syracuse, NY)

General Information: Developing high-quality technical training for Australian military and civil customers.

Qualifications: BA/BS degree in engineering, instructional design, or a related field, with 5 yrs. of relevant exp., MA/MS degree in engineering, instructional design, or a related field.

How to Apply: <https://nlx.jobsyn.org/31cba37a2fc7445bb7b24d7549785ebd161>

Labcorp - Histotechnician-FT- DG0722574 (Syracuse, NY)

General Information: Process human tissue and body fluid specimens in preparation for microscopic exam.

Qualifications: Associate's degree in Histology; no exp. required or associate's degree in a Chemical or Biological science plus 1 yr. of exp.

How to Apply: <https://nlx.jobsyn.org/ee3859202ef5478ca04512a962bbee8f161>

Excellus BlueCross BlueShield- Stop Loss Analyst I/II/III/IV-FT- DG0720007 (Dewitt, NY)

General Information: Develops new business rate proposals utilizing available claim information provided from prospect accounts through Sales.

Required Qualifications: Level 1: BS in Math, Economics, Accounting, or associates with 2 yrs. of related exp., no degree & 4 yrs of related exp. may be considered. (see job posting for other levels)

How to Apply: <https://nlx.jobsyn.org/25c8e90744af4b1f9f2e4029a16fcef8161>

Loretto Management Corporation- Administrative Assistant II- FT- DG0725389 (Syracuse, NY)

General Information: Not provided.

Qualifications: 0-3 yrs. of administrative or secretarial exp., HS Diploma, typing skills minimum 50 wpm, working knowledge of medical terminology.

How to Apply: <https://nlx.jobsyn.org/b826909131e9409886fda5b85e6d3d5a161>

Oswego County:

Valor Health- Medical Office Receptionist -FT- DG0725375 (Fulton, NY)

General Information: Actively assists with the administrative support related to patientcare.

Qualifications: HS Diploma/GED, 1-year exp. in a clinical or call center environment.

How to Apply: <https://nlx.jobsyn.org/02333a91f3584fb1880fd1ef622b33fd161>

Suburban Propane- Service Technician -FT- DG0726399 (Phoenix, NY)

General Information: Actively assists with the administrative support related to patientcare.

Required Qualifications: Class B Commercial Driver's License (CDL) with HAZMAT, tanker, & air brake endorsements as well as a valid Medical Examiner's Certificate allowing for operation in interstate commerce.

How to Apply: <https://nlx.jobsyn.org/ca236b6a88fd48fb91a1b5ccc356570b161>

Cayuga County:

Cayuga County Health Department- Supervising Nutritionist-FT- NY1547528 (Auburn, NY)

General Information: Not provided.

Qualifications: Master's degree in nutrition or public health nutrition & at least 2 yrs. of exp.

How to Apply: <http://www.cayugacounty.us/health>

D&W Diesel, Inc.- Accounts Receivable Administrative Support Clerk -FT- DG0709398 (Auburn, NY)

General Information: Post & reconcile customer payments with precision/attention to detail, prepare daily deposit & verify all transactions for accuracy Research & resolve payment discrepancies.

Required Qualifications: 2+ yrs. of exp. in an administrative role (Accounts Receivable experience preferred)

How to Apply: <https://nlx.jobsyn.org/c65e02f95a714d5f97bae887fa40f246161>

Cortland County:

SUNY Cortland- Facilities & Aquatics Management Coordinator -FT- NY1547694 (Cortland, NY)

General Information: Assist with management and oversight of all recreational and social spaces in the award-winning 150,000 sq. ft. Student Life Center & the Park Center Holsten Pool as needed.

Required Qualifications: Bachelor's degree in physical education, Recreation, Sport Management or related field; CPR/First Aid/AED Professional Rescuer certification.

How to Apply: <https://jobs.cortland.edu/postings/10607>

Gutchess Lumber Company Inc.- General Laborer-FT- NY1547646 (Cortland, NY)

General Information: This entry-level position primarily involves stacking lumber safely & efficiently.

Required Qualifications: HS diploma/GED, 18 yrs of age, willingness to cross train in various positions, ability to lift 50 + lbs.

How to Apply: <http://www.gutchess.com>