

# ONONDAGA-CORTLAND-MADISON BOCES

## GOALS & TARGETS

### 2016-2017



## **Message From the District Superintendent**

*In 1948, the State of New York created Boards of Cooperative Educational Services (BOCES). On September 22, 1948, a meeting was held at LaFayette Central School District for the purpose of discussing the formation of a Board of Cooperative Services in the First Supervisory District of Onondaga County. A group of 22 individuals representing LaFayette, Rockwell Union Free, Tully, South Onondaga, DeWitt, Lyndon and Nedrow elected George Wortley of Tully as the first Chairman of the Board.*

*Out of that meeting the Onondaga-Madison BOCES was begun, which later merged with Cortland-Madison BOCES to form what we know today as Onondaga-Cortland-Madison BOCES. Today, more than 60 years later, OCM BOCES, and the 36 other BOCES across New York State, have been providing exceptional programs and services to the students and staff of their component school districts.*

*Through those 60 plus years, the programs and services offered by OCM BOCES have transformed and evolved with time, technology and need. OCM BOCES now serves 23 school districts in a three-county area of Central New York. Programs and services provided by OCM BOCES include the areas of Student Services, Instructional Support, Technology and Administrative Services. Some of these areas reach beyond our 23 component districts.*

*Each year, our staff takes feedback from our districts, students and staff to evaluate our programs and services in order to ensure that we are most efficiently meeting the needs of the people we serve. We use the information shared with us, combined with state and federal mandates and educational initiatives, to drive our goals and targets across all divisions of the organization.*

*OCM BOCES will continue to collaborate with our districts to provide programs, services and resources to ensure that all of our customers receive exceptional educational experiences.*

*Thank you,*

A handwritten signature in blue ink, appearing to read 'J. Francis Manning'. The signature is stylized and includes a long horizontal line extending to the right.

*J. Francis Manning*

*District Superintendent, Onondaga-Cortland-Madison BOCES*

## **Mission**

*The Onondaga-Cortland-Madison BOCES exists to develop and provide educational programs and services of the highest quality for the component school districts and the community.*

## **Literacy**

*Improve the literacy of students in BOCES student programs and in the supervisory district by establishing a culture that supports literacy.*

- 1. Ninety percent (90%) of our component districts will participate in research-based professional development for teachers and leaders in the area of literacy instruction and/or content-area literacy (twenty-three (23) components plus OCM BOCES).*
- 2. Eighty percent (80%) of regional professional development of sessions of three or more days will include an online or alternative format for follow-up.*
- 3. At least three (3) districts will participate in one or more of the expanded literacy intervention approaches.*
- 4. Eighty percent (80%) of all alternative and special education students (grades 3-12) will reach their individual target on the Scholastic Reading Inventory (SRI) and STAR math assessments.*
- 5. At least sixty percent (60%) of districts and BOCES across the Central New York Region will participate in CNYRIC professional development in the area of literacy assessment to evaluate the effectiveness of literacy instruction.*
- 6. All (100%) of all students, teachers, and administrators will have access to a regional collection of Pre-K through adult e-books for independent, instructional, and professional reading and learning.*

## **Student Programs**

Develop and enhance programs for students that prepare them for the skills they will need for post-secondary education, military service, training or the workforce.

1. Eighty-five percent (85%) of OCM BOCES Career & Technical Education (CTE) students will pass the CTE Assessments.
2. By collaborating with local business communities and component school districts, OCM BOCES will transition one CTE program from campus to an embedded location in a business.
3. Program offerings will be expanded for business and industry training, resulting in a gross revenue for 2016-2017 of at least one hundred ten thousand (\$110,000) dollars.
4. Our component districts and OCM BOCES will continue to implement Project-Based Learning. Significant training and support will occur, including:
  - Eighty percent (80%) of districts will participate in PBL 101 or extended PBL opportunities (such as Gold Standard update or PBL 200)
    - o Eighty percent (80%) of regional professional development of sessions of 3 or more days will include an online or alternative format for follow-up.
  - Sixty percent (60%) of districts participating in PBL will receive coaching support for a minimum of two days.
    - o Forty percent (40%) of PBL coaching will be with non-component districts.
  - Thirty percent (30%) of districts participating in PBL will participate in leadership training and/or coaching.
    - o Ten percent (10%) of PBL leadership professional development will be with non-component districts.
5. The high school graduation rate will increase for students in OCM BOCES and in component districts by at least two percent (2%).
6. All (100%) alternative education and special education teachers trained in PBL will implement quarterly projects with three projects being interdisciplinary and three involving business or community partnerships.
7. One additional special education program will be established for students with disabilities to be educated side by side with students without disabilities.

## **Student Programs (continued)**

8. *All (100%) students in district-based classrooms will be mainstreamed for at least one class. Sixty-five percent (65%) of students will increase the amount of time they are mainstreamed in classes over the course of the school year.*
9. *All (100%) OCM BOCES teaching assistants will receive job specific training in supporting students with a variety of disabilities, maintaining confidentiality, and supporting students in the inclusive setting.*
10. *All (100%) staff in programs will be certified in Therapeutic Crisis Intervention in order to increase the use of preventative strategies and decrease the use of physical interventions.*
11. *Innovation Tech will meet the success criteria on the New Tech Network School Success Rubric in all three areas: Learning Outcomes, Cultural Outcomes, and College and Career Outcomes.*
12. *Planning will occur in order to create a New Tech school in Cortland that will open in September 2016.*
13. *By collaborating with higher education, OCM BOCES will offer two additional concurrent enrollment college credit courses for Career & Technical Education students.*
14. *One new full time Adult Education training program will be developed and offered beginning in August 2016.*
15. *Students in Adult Education licensure programs will demonstrate an eighty-seven percent (87%) pass rate.*

## **Financial Sustainability**

*Plan for long-range fiscal health of the organization.*

- 1. All (100%) employees will receive information in regards to legacy costs and the potential impact on the organization's future.*
- 2. Five-year budget projections, focused on benefit costs, will be developed and then updated annually.*
- 3. In addition to annual salary notices, added sources of comprehensive information regarding personnel and health insurance costs will be developed and disseminated to all staff in order to provide a clearer understanding of all factors affecting program budgets.*

## **Leadership**

*Assist area leaders with the implementation of changing standards, assessments, data, and evaluation practices.*

- 1. All (100%) component districts will participate in principals' groups, BOCES Curriculum and Instruction Council (BCIC), Chief School Administrator (CSA), and School Business Official (SBO) meetings.*
- 2. All (100%) component districts will participate in OCM BOCES provided Science leadership actions, including:*
  - a. 100% participation in the Science Leadership network*
  - b. 100% participation in the Regional Science Conference*
  - c. At least fifty percent (50%) of district leaders (superintendents or assistant superintendents) will provide input into the science kit restructuring.*
- 3. At least sixty five percent (65%) of our districts will participate in standards-based unit planning, assessment design, or standards-based reporting professional development for teachers and leaders.*
- 4. At least five (5) districts will participate in the Central New York Leadership Development Program.*
- 5. At least sixty-five percent (65%) of our districts will participate in Data-Driven Instruction (PLC and RTI) professional development for teachers and leaders.*

## **Leadership (continued)**

6. *Implementation of standards-based report cards at K-6 level.*
7. *Annual Title IX Officer training for school districts will be developed and implemented, with participation of all BOCES component schools.*
8. *Participation in leadership activities provided through the Regional Information Center in the areas of Instructional Technology, Data Analysis, and the Use of Data to Improve Instruction will increase by ten percent (10%).*
9. *All (100%) districts supported by the Regional Information Center will utilize and analyze Common Data View Reports to inform instructional planning and improve student outcomes.*
10. *Provide leadership to all (100%) of the districts in our region through the Smart Schools Bond Act implementation process.*
11. *Administrative systems, data services, technology integration, and technical support will be assessed for customer satisfaction by conducting end-user surveys to identify, and then plan, areas of improvement.*
12. *Implement activities between OCM BOCES and CNYRIC on areas where instructional practice and classroom technology integration meet.*
13. *Increase collaborative efforts between the Regional Information Center and its four BOCES in technology solutions that enhance management support and student achievement.*
14. *Provide leadership to all (100%) districts in our region by assisting them in completing the State Technology Planning process.*
15. *All Regional Information Center certified administrators will participate in a minimum of 30 hours of professional development in the area of leadership.*

## **Technology**

*Develop a seamless approach to the use of technology by staff and students that improves learning and work.*

- 1. The number of districts participating in the Regional Information Center's services will increase by ten percent (10%).*
- 2. The number of OCM BOCES employees attending technology-related professional development programs at the Regional Information Center will increase by ten percent (10%).*
- 3. All (100%) CNYRIC personnel will participate in Data Security and Privacy training.*
- 4. Continue SchoolTool (student information system) implementation with remaining districts and BOCES.*
- 5. The number of users and repeat visitors to the Instructional Support Services part of the website will increase by ten percent (10%).*
- 6. Use of the ISS Digital Book Collection will increase by ten percent (10%).*
- 7. Twenty percent (20%) of teachers and leaders in the OCM BOCES region will download the Instructional Support app.*
- 8. Electronic timesheet process will be expanded to include at least two additional employee groups.*
- 9. The number of districts utilizing assessment tools, provided through the CNYRIC, to collect and analyze common benchmark data, will increase by at least ten percent (10%).*
- 10. The number of districts using dashboard tools provided through the CNYRIC, to inform district decision-making, will increase by at least ten percent (10%).*
- 11. Research and develop a personnel onboarding system for all BOCES staff.*

## **Regionalized Services**

*Engage districts and approved agencies in the development and use of regionalized services.*

- 1. Retention rate for districts participating in shared management services will be 100%.*
- 2. Quality of management services will be assessed using a customer satisfaction survey and a remediation plan will be developed to identify areas of deficiency.*
- 3. Offer district-level training to component districts based on their specific needs.*
- 4. All (100%) OCM BOCES districts will participate in the Library Automation service and support provided through the OCM BOCES School Library System.*

## **Facilities**

*We will have state-of-the-art facilities that meet the present and future needs of the organization.*

- 1. The average consumption of electricity used at all OCM BOCES buildings will decrease by five percent (5%).*
- 2. The average consumption of natural gas used at all OCM BOCES buildings will decrease by five percent (5%).*
- 3. OCM BOCES will reduce its carbon footprint with a comprehensive sustainability initiative to include recycling, composting, and rain water collection.*
- 4. Commissioning of all building system equipment at the OCM BOCES Henry B building will be completed to ensure that equipment is operating at maximum efficiency.*
- 5. Science Center relocation to the Main Campus will be completed.*
- 6. Decommissioning of the St. Cecilia's School and Kasson Road School will be completed.*