Accessing your Race To The Top Funds

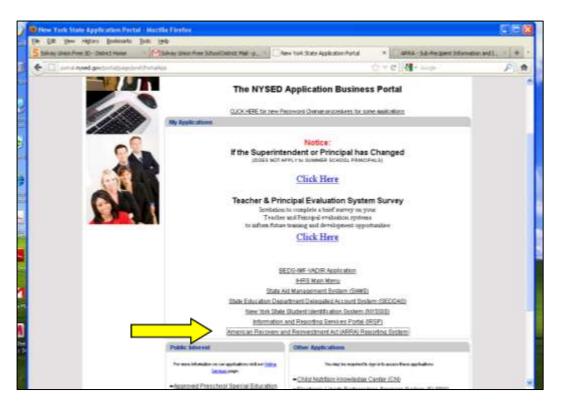
SED is now sending Race To The Top budget approval letters. That means that the money can now be accessed. The way that you get your Race To The Top funds is by using an FS-25. The FS-25 has to be filled out and submitted on paper. An FS-25 has been prepared for your district and is prepared for you except for two things:

- 1) The project ID has to be filled in, and
- 2) The superintendent has to sign the FS-25

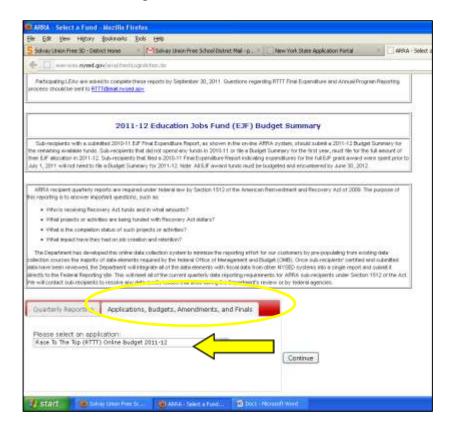
The FS-25 that has been prepared for your district requests half of one third of your total, multi-year allocation. After the fiscal year is completed we will send you another mostly-complete FS-25 for you to submit. The money will come to you – and you keep the money. We are billing you through the normal BOCES billing.

You should be receiving an approval letter from SED any day now which should have the project number on it. If not, follow these steps to determine your project number and then insert that project number into the top left box of the FS-25.

Login into the NYSED Business Portal. Select the ARRA link



In the ARRA Screen, scroll to bottom, select the "Applications, Budgets, Amendments, and Finals" Tab. Then select "RTTT Online Budget 2011-12." Hit "Continue."



District info, including Project Code number, will appear in the spot circled below.



The University of the State of New York THE STATE EDUCATION DEPARTMENT Grants Finance, Rm. 510W EB Albany, New York 12234				REQUEST FOR FUNDS FOR A FEDERAL OR STATE PROJECT FS-25 (11/09)	
Project #:				• Required Field	
		roject #:		Contract #:	
	Agency Co	de: 420	901060000		
Fundin	g Source:	Race To The Top			-
Agency Name:		Baldwinsville Central School District			
Mailing Address:		The New Association of the Control o			
			Str	eet	= =
		ville Central Schoo	. 7	NY	13027
		City	State		Zip Code
Contact Person:	James Ro	dems	Telephone	315.638.6055	
E-mail Address:		oderns@bville.org			
					Month/Year
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The FS-25 should be signed by the superintendent and then sent in to:

NYSED Grants & Finance Room 510W EB Albany, NY 12234