



AHERA AUDIT CHECKLIST

U.S. EPA 40 CFR Part 763, Subpart E

Date of Review:

___/___/___

Local Education Agency (LEA) Responsibilities

Person Completing Form: _____ District: _____

- Yes ___ No ___ * LEA has conducted an initial AHERA inspection. Document available. 763.85 (a)
- Yes ___ No ___ * LEA has developed initial Management Plan. Document available. 763.93
- Yes ___ No ___ * LEA has designated a person (LEA Asbestos Designee) to ensure that the requirements of AHERA are properly implemented. 763.84
- Yes ___ No ___ * LEA Asbestos Designated Person has received training. Document available. 763.84 (g)
- Yes ___ No ___ * LEA has conducted AHERA reinspections at least once every three years. 763.85 (b)
Documents available: 1992, 1995, 1998, 2001, 2004, 2007 & 2010, as applicable
- Yes ___ No ___ * LEA has used accredited persons (for inspections, assessments, reinspections, remediation activities, and etc.). 763.85, 763.88, 763.93
- Yes ___ No ___ * LEA has ensured proper completion of a response action. 763.90
- Yes ___ No ___ * LEA has developed and/or implemented an Operations & Maintenance Plan (763.91) and maintained to reflect current operations (763.93 (d)).
- Yes ___ No ___ * LEA has provided initial and annual public notifications to parents/teachers/district staff. Documents (dated letters, newsletters etc.) available. 763.84 (c)
- Yes ___ No ___ * LEA notifies short-term contractors of the presence of asbestos-containing materials. Documentation available. 763.84 (d)
- Yes ___ No ___ * LEA performs periodic surveillance at least once every six months. Documents available. 796.92 (b)
- Yes ___ No ___ * LEA has provided Two-Hour Awareness training for custodial & maintenance staff who work in buildings/areas with ACM's (including substitutes). 763.92 (a)
- Yes ___ No ___ * LEA has posted required warning labels in specified mechanical areas. 763.95
- Yes ___ No ___ * LEA has ensured that a copy of the Management Plan is maintained at the facility. 763.93, 763.94 (a)
- Yes ___ No ___ * LEA has obtained "asbestos exclusionary" statement(s) from the Architect/Engineer for new construction. 763.99 (a) (7)

Other Items That May Be Noted By Auditor:

- Have recommended response actions by Management Planner been implemented, i.e. damaged friable ACM. 769.90
- Have additional materials obvious as asbestos-containing, and/or identified as a result of bulk sampling, been added to the Management Plan.
- Have areas with friable asbestos debris/historical disturbance, i.e. on ceiling tile grids, been addressed. 763.94 (h)
- Are asbestos abatement records available to document reduction of asbestos inventory.
- Do records from abatement projects include; contractor certifications, logs, air sampling data, final air results, waste manifests and etc. 763.94 (b)