

2021 - 2022 Payroll Schedule

CHECK #	PAY DATE	DAY OF THE WEEK	NOTES	PERIOD COVERED (SALARY EMPLOYEES)	PERIOD COVERED (TIMESHEETS & SUBSTITUTES)	PAPER TIMESHEETS (& Sub Reports) DUE DATE TO PAYROLL BY 4:00 PM	ELECTRONIC TIMESHEET APPROVAL EMPLOYEE	ELECTRONIC TIMESHEET APPROVAL 1ST LEVEL SUPRV	ELECTRONIC TIMESHEET APPROVAL 2ND LEVEL SUPRV
1	July 15th, 2021	Thursday		07/01/21 - 07/15/21	06/16/21 - 06/30/21	07/06/21	07/02/21	07/07/21	07/09/21
2	July 30th, 2021	Friday		07/16/21 - 07/31/21	07/01/21 - 07/15/21	07/21/21	07/20/21	07/22/21	07/26/21
3	Aug 13th, 2021	Friday	15th on Sun.	08/01/21 - 08/15/21	07/16/21 - 07/31/21	08/04/21	08/03/21	08/05/21	08/09/21
4	Aug 30th, 2021	Monday		08/16/21 - 08/31/21	08/01/21 - 08/15/21	08/19/21	08/18/21	08/20/21	08/24/21
* 5	Sep 15th, 2021	Wednesday		09/01/21 - 09/15/21	08/16/21 - 08/31/21	09/03/21	09/02/21	09/07/21	09/09/21
6	Sep 30th, 2021	Thursday		09/16/21 - 09/30/21	09/01/21 - 09/15/21	09/21/21	09/20/21	09/22/21	09/24/21
7	Oct 15th, 2021	Friday		10/01/21 - 10/15/21	09/16/21 - 09/30/21	10/05/21	10/04/21	10/06/21	10/08/21
8	Oct 29th, 2021	Friday	30th on Sat.	10/16/21 - 10/31/21	10/01/21 - 10/15/21	10/20/21	10/19/21	10/21/21	10/25/21
9	Nov 15th, 2021	Monday		11/01/21 - 11/15/21	10/16/21 - 10/31/21	11/03/21	11/02/21	11/04/21	11/08/21
10	Nov 30th, 2021	Tuesday		11/16/21 - 11/30/21	11/01/21 - 11/15/21	11/17/21	11/16/21	11/18/21	11/22/21
11	Dec 15th, 2021	Wednesday		12/01/21 - 12/15/21	11/16/21 - 11/30/21	12/06/21	12/03/21	12/07/21	12/09/21
12	Dec 30th, 2021	Thursday		12/16/21 - 12/31/21	12/01/21 - 12/15/21	12/20/21	12/17/21	12/21/21	12/23/21
13	Jan 14th, 2022	Friday	15th on Sat.	01/01/22 - 01/15/22	12/16/21 - 12/31/21	01/05/22	01/04/22	01/06/22	01/10/22
14	Jan 28th, 2022	Friday	30th on Sun.	01/16/22 - 01/31/22	01/01/22 - 01/15/22	01/19/22	01/18/22	01/20/22	01/24/22
15	Feb 15th, 2022	Tuesday		02/01/22 - 02/15/22	01/16/22 - 01/31/22	02/04/22	02/03/22	02/07/22	02/09/22
16	Feb 28th, 2022	Monday		02/16/22 - 02/28/22	02/01/22 - 02/15/22	02/16/22	02/16/22	02/18/22	02/22/22
17	Mar 15th, 2022	Tuesday		03/01/22 - 03/15/22	02/16/22 - 02/28/22	03/04/22	03/03/22	03/07/22	03/09/22
18	Mar 30th, 2022	Wednesday		03/16/22 - 03/31/22	03/01/22 - 03/15/22	03/21/22	03/18/22	03/22/22	03/24/22
19	Apr 14th, 2022	Thursday	15th on Good Friday	04/01/22 - 04/15/22	03/16/22 - 03/31/22	04/05/22	04/04/22	04/06/22	04/08/22
20	Apr 29th, 2022	Friday	30th on Sat.	04/16/22 - 04/30/22	04/01/22 - 04/15/22	04/20/22	04/19/22	04/21/22	04/25/22
21	May 13th, 2022	Friday	15th on Sun.	05/01/22 - 05/15/22	04/16/22 - 04/30/22	05/04/22	05/03/22	05/05/22	05/09/22
22	May 27th, 2022	Friday	30th on Memorial Day	05/16/22 - 05/31/22	05/01/22 - 05/15/22	05/18/22	05/17/22	05/19/22	05/23/22
23	June 15th, 2022	Wednesday		06/01/22 - 06/15/22	05/16/22 - 05/31/22	06/06/22	06/03/22	06/07/22	06/09/22
** 24	June 30th, 2022	Thursday		06/16/22 - 06/30/22	06/01/22 - 06/15/22	06/21/22	06/17/22	06/22/22	06/24/22
1	July 15th, 2022	Friday		07/01/22 - 07/15/22	06/16/22 - 06/30/22	07/06/22	07/05/22	07/07/22	07/11/22

* Teacher's First Pay (1/20th of Annual Salary)

** Final Pay for 10 mo. and 12 mo. employees.
The balloon payment will also be made on this date.

<Note> Checks are delivered to work sites on Pay Date