

2025 - 2026 Payroll Schedule

CHECK #	PAY DATE	DAY OF THE WEEK	NOTES	CHECK PRINTING	CHECK PRINTING	PERIOD COVERED	PERIOD COVERED	PAPER TIMESHEETS	ELECTRONIC	ELECTRONIC	ELECTRONIC
				DATE	DAY	(SALARY EMPLOYEES)	(TIMESHEETS & SUBSTITUTES)	(& Sub Reports) DUE DATE TO PAYROLL BY 4:00 PM	TIMESHEET APPROVAL EMPLOYEE	TIMESHEET APPROVAL 1ST LEVEL SUPRV	TIMESHEET APPROVAL 2ND LEVEL SUPRV
1	Jul 15th, 2025	Tuesday		07/11/25	Friday	07/01/25 - 07/15/25	06/16/25 - 06/30/25	07/03/25	07/02/25	07/07/25	07/09/25
2	Jul 30th, 2025	Wednesday		07/28/25	Monday	07/16/25 - 07/31/25	07/01/25 - 07/15/25	07/21/25	07/18/25	07/22/25	07/24/25
3	Aug 15th, 2025	Friday		08/13/25	Wednesday	08/01/25 - 08/15/25	07/16/25 - 07/31/25	08/06/25	08/05/25	08/07/25	08/11/25
4	Aug 29th, 2025	Friday	30th on Sat.	08/27/25	Wednesday	08/16/25 - 08/31/25	08/01/25 - 08/15/25	08/22/25	08/21/25	08/25/25	08/27/25
*	5	Sep 15th, 2025	Monday	09/11/25	Thursday	09/01/25 - 09/15/25	08/16/25 - 08/31/25	09/04/25	09/03/25	09/05/25	09/09/25
	6	Sep 30th, 2025	Tuesday	09/26/25	Friday	09/16/25 - 09/30/25	09/01/25 - 09/15/25	09/19/25	09/18/25	09/22/25	09/24/25
	7	Oct 15th, 2025	Wednesday	10/10/25	Friday	10/01/25 - 10/15/25	09/16/25 - 09/30/25	10/03/25	10/02/25	10/06/25	10/08/25
	8	Oct 30th, 2025	Thursday	10/28/25	Tuesday	10/16/25 - 10/31/25	10/01/25 - 10/15/25	10/21/25	10/20/25	10/22/25	10/24/25
	9	Nov 14th, 2025	Friday	15th on Sat.	11/12/25	Wednesday	11/01/25 - 11/15/25	10/16/25 - 10/31/25	11/05/25	11/06/25	11/10/25
	10	Nov 26th, 2025	Wednesday	30th on Sun., 27 & 28 Holiday	11/24/25	Monday	11/16/25 - 11/30/25	11/01/25 - 11/15/25	11/17/25	11/17/25	11/18/25
	11	Dec 15th, 2025	Monday	12/11/25	Thursday	12/01/25 - 12/15/25	11/16/25 - 11/30/25	12/04/25	12/03/25	12/05/25	12/09/25
	12	Dec 30th, 2025	Tuesday	12/26/25	Friday	12/16/25 - 12/31/25	12/01/25 - 12/15/25	12/18/25	12/17/25	12/19/25	12/23/25
	13	Jan 15th, 2026	Thursday	01/13/26	Tuesday	01/01/26 - 01/15/26	12/16/25 - 12/31/25	01/06/26	01/05/26	01/07/26	01/09/26
	14	Jan 30th, 2026	Friday	01/28/26	Wednesday	01/16/26 - 01/31/26	01/01/26 - 01/15/26	01/21/26	01/20/26	01/22/26	01/26/26
	15	Feb 13th, 2026	Friday	15th on Sun.	02/11/26	Wednesday	02/01/26 - 02/15/26	01/16/26 - 01/31/26	02/04/26	02/03/26	02/05/26
	16	Feb 27th, 2026	Friday	28th on Sat.	02/25/26	Wednesday	02/16/26 - 02/28/26	02/01/26 - 02/15/26	02/18/26	02/17/26	02/19/26
	17	Mar 13th, 2026	Friday	15th on Sun.	03/11/26	Wednesday	03/01/26 - 03/15/26	02/16/26 - 02/28/26	03/04/26	03/03/26	03/05/26
	18	Mar 30th, 2026	Monday	03/26/26	Thursday	03/16/26 - 03/31/26	03/01/26 - 03/15/26	03/19/26	03/18/26	03/20/26	03/24/26
	19	Apr 15th, 2026	Wednesday	04/13/26	Monday	04/01/26 - 04/15/26	03/16/26 - 03/31/26	04/06/26	04/02/26	04/07/26	04/09/26
	20	Apr 30th, 2026	Thursday	04/28/26	Tuesday	04/16/26 - 04/30/26	04/01/26 - 04/15/26	04/21/26	04/20/26	04/22/26	04/24/26
	21	May 15th, 2026	Friday	05/13/25	Wednesday	05/01/26 - 05/15/26	04/16/26 - 04/30/26	05/06/26	05/05/26	05/07/26	05/11/26
	22	May 29th, 2026	Friday	30th on Sat.	05/27/26	Wednesday	05/16/26 - 05/31/26	05/01/26 - 05/15/26	05/19/26	05/18/26	05/20/26
	23	Jun 15th, 2026	Monday	06/11/26	Thursday	06/01/26 - 06/15/26	05/16/26 - 05/31/26	06/04/26	06/03/26	06/05/26	06/09/26
	24	Jun 30th, 2026	Tuesday	06/26/26	Friday	06/16/26 - 06/30/26	06/01/26 - 06/15/26	06/18/26	06/17/26	06/20/26	06/24/26
**	1	Jul 15th, 2026	Wednesday	07/13/26	Monday	07/01/26 - 07/15/26	06/16/26 - 06/30/26	07/06/26	07/03/26	07/07/26	07/09/26

* Teacher's First Pay (1/20th of Annual Salary)

** Final Pay for 10 mo. and 12 mo. employees. The balloon payment will also be made on this date.

<Note> Checks are delivered to work sites on Pay Date