

Vacancy Notice

OCMBOCES

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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Custodial Worker I (Substitute: 15-25hrs/week) (3pm-11pm)*

Division: Operations and Maintenance

Location: Cortlandville Campus and Cortland Alternative School, Cortland, NY

Duties: Custodial work (routine manual building cleaning tasks, cleaning ceiling vents, changing lights, washing windows, toilets, fixtures, collecting trash, etc.); light duty repairs (minor maintenance and repair, maintain equipment, use power tools); recordkeeping (maintain stock level of supplies and equipment, inspect and maintain fire extinguishers and safety equipment, open and close building); grounds maintenance (mowing, snow removal, etc.); courier-type activities (move furniture, make deliveries, food pick up/delivery etc).

Qualifications: Demonstrated ability to do the work.

Salary: Grade 4; \$15.80/hour

Starting Date: As soon as possible

Closing Date: Two (2) weeks from date Notice posted

To apply, forward cover letter and resume to:

Personnel Department/Recruitment Office
Onondaga-Cortland-Madison BOCES
PO Box 4754
Syracuse, NY 13221
Fax: (315) 433-2650

OR

Register and apply at: www.olasjobs.org/central

www.ocmboces.org

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