

# Vacancy Notice

# OCMBOCES



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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

- Position: Literacy Instructor (*Part-time*)
- Division: Adult Education
- Location: Main Campus, 110 Elwood Davis Road, Liverpool, NY
- Duties: Responsible for teaching all areas adult students will need to be proficient in when taking the GED exam including reading, math, science, social studies, and writing. Literacy staff is responsible for instruction, assessment, paperwork, student recruitment and retention. Prior knowledge of the GED test and National External Diploma Program (NEDP) are beneficial.
- Qualifications: NYS Teaching Certification preferred. Candidates with prior adult education experience will be considered
- Salary: \$18-22 per hour based on experience and certification
- Starting Date: As soon as possible
- Closing Date: Two (2) weeks from date Notice posted

**To apply, please send resume & cover letter to:**

Mari Ukleya, Director, Adult Education  
 Onondaga-Cortland-Madison BOCES  
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 Syracuse NY 13221  
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 Fax: (315) 362-2680  
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