

# Vacancy Notice

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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Systems Librarian* *\*Anticipated\**

Division: Instructional Support Services – School Library System

Location: Main Campus, 110 Elwood Davis Road, Liverpool, NY 13088

Duties: Manage and coordinate the daily operation of local systems and prioritizes and coordinates assignments given to the School Librarian System’s automation staff that is engaged in planning, design, development, and implantation of automated systems including the Resource Management Database and the Union Catalog. Establishes long-term needs for information systems, and plans strategy for developing systems and acquiring hardware to meet application needs. Investigates current and future purchases and services that impact library information technology and systems. Strong SQL skillset and knowledge preferred.

Qualifications: Masters Degree in Library Science or Masters in Library Information Science from a library school within New York State which is registered by the State Education Department or from a library school program which is accredited by the American Library Association and four (4) years of professional level library information technology experience in a library or library related information field. Such experience might include implementing new technology in a library, working with information technology vendors, collaborating on information technology projects, etc.

This is a competitive class civil service position. Candidates must be reachable on the existing eligibility list. If there is no mandated eligible list, candidates will be considered for provisional appointment. Continued employment will be contingent on successfully passing the required examination and being reachable on the Systems Librarian eligibility list.

Salary: Commensurate with experience

Starting Date: To be determined

Closing Date: Two (2) weeks from date Notice posted

**To apply, forward cover letter and resume to:**

Personnel/Recruitment Office  
Onondaga-Cortland-Madison BOCES  
PO Box 4754  
Syracuse, NY 13221  
Fax: (315) 433-2650  
**recruitment@ocmboces.org**  
[www.ocmboces.org](http://www.ocmboces.org)

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