

# Vacancy Notice

# OCMBOCES



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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

- Position: *Custodian I (Internal Posting)*
- Division: Operations & Maintenance
- Location: Cortlandville Campus, 1710 NYS Rt 13, Cortland, NY
- Duties: Responsible for the supervision of the custodial crew. Will perform routine inspections of buildings and inventory of custodial supplies as directed by the supervisor; reports on findings. Receives and handles requests and complaints from building occupants. Maintains floors by dust mopping, waxing, striping, etc; performs maintenance and repairs on doors, locks, light fixtures, outlets and other related building repairs; performs inside and outside cleaning activities to include cleaning walls, lavatories, kitchens, shoveling snow, and mowing lawns, removing trash; other duties as assigned.
- Qualifications: One-year (1) work experience performing heavy janitorial work which includes the use of manual and/or mechanical equipment such as buffers, floor scrubbers, and ladders.  
  
This is a competitive class civil service position. Candidates must be reachable on the existing eligibility list. If there is no mandated eligible list, candidates will be considered for provisional appointment. Continued employment will be contingent on successfully passing the required examination and being reachable on the Custodian I eligibility list.
- Salary: Grade 9: \$35,221 - \$37,510
- Starting Date: On or about February 3, 2023
- Closing Date: One (1) week from date Notice posted

**Please submit a letter of interest and resume to:**

Recruitment Office  
 Onondaga-Cortland-Madison BOCES  
 PO Box 4754  
 Syracuse, NY 13221  
 Fax: (315) 433-2650  
[www.ocmboces.org](http://www.ocmboces.org)

**Equal Opportunity Employer**