

Vacancy Notice

OCMBOCES



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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

- Position: *Teacher Trainer – Grant Writing*
- Division: Grant Writing Services – Educational Programs
- Location: Main Campus, 110 Elwood Davis Road, Liverpool, NY
- Duties: Research funding sources for various projects, correspond with stakeholders involved in the grant proposal, implementation, and/or completing; monitors and manages details of the grant (such as budgets, paperwork, etc.); prepares all paperwork to obtain, maintain, and close grant; provide training with component districts on grant writing; and submit progress to Supervisor.
- Qualifications: Experience required in writing and obtaining educational based grants.
- Salary: \$75-\$85 per hour, depending on experience.
- Starting Date: On or about January 23, 2023
- Closing Date: Two (2) weeks from date Notice posted

To apply, forward cover letter and resume to:

Personnel / Recruitment Office
 Onondaga-Cortland-Madison BOCES
 PO Box 4754
 Syracuse, NY 13221
 Fax: (315) 433-2650

recruitment@ocmboces.org

www.ocmboces.org

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