

Vacancy Notice

OCMBOCES

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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Assistant Director of Educational Information Systems – Regional Information Center*

Division: Administration

Location: CNYRIC Campus, 6075 E. Molloy Road, Syracuse, NY

- Duties: Searching for an innovative highly-qualified **leader** with the following qualities:
- assist in the direction of activities of the Regional Information Center with responsibility for the provision and promotion of technology services to various BOCES and school districts within the region;
 - ability to collaborate with OCM BOCES leadership team organization wide in the implementation of Regional Information Center services;
 - direct, plan, develop and supervise managers in, and provides leadership and oversight of, various Regional Information Center services in areas including but not limited to educational data services, food service and print services;
 - ability to understand, interpret, organize and share data to support learning through the use of technology with the curriculum;
 - coordinate and facilitate the Data Privacy and Information Coser and other delegated Cosers;
 - assist with districts best practices in the educational data arena to improve student achievement;
 - administer personnel functions including recruitment, supervision, evaluation, budget, and staff development; and
 - does related work as required

Qualifications: New York State administrative certification required or the ability to be qualified via Onondaga Civil Service rules.

Salary: Commensurate with experience

Starting Date: To be determined

Closing Date: January 21, 2022

To apply, forward letter of interest and resume to:

Onondaga-Cortland-Madison BOCES

Attn: Joseph Bufano, HR Director/School Attorney

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