

Vacancy Notice

OCMBOCES

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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Cook Manager (10-month position)*

Division: Management Services

Location: North Syracuse Central School District

Duties: Supervise the scheduling and preparation of menu items to meet menu requirements. Maintain inventory of food supplies and equipment while ordering supplies as needed. Supervise and participate in the cleaning of kitchen and dining areas. Ability to use Microsoft Excel and Word to prepare and maintain records of time worked for payroll purposes, daily financial reports, and other reports as needed.

Qualifications: A. Two (2) years of work experience, or its part-time equivalent, in large-scale food preparation or restaurant management; or, B. Completion of sixty (60) semester credit hours from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees in culinary arts, food service, restaurant management, nutrition or a closely related field; or, C. Graduation from a post-secondary vocational/technical institute with a certificate in culinary arts, food service/preparation, nutrition or a closely related field and one (1) year of work experience, or its part-time equivalent, in large-scale food preparation or restaurant management; or, D. Three (3) years of work experience as a Food Service Helper I or Food Service Helper II that has been involved in overseeing a school cafeteria with responsibility for cooking, inventory, ordering of food, etc; or, E. An equivalent combination of training and experience as defined by the limits of (A), (B), (C) and (D).

Salary: \$41,765 - \$43,589

Starting Date: On or about December 20, 2021

Closing Date: Two (2) weeks from date Notice posted

For questions regarding this Vacancy Notice, or to apply, please contact:

Recruitment Office
 Onondaga-Cortland-Madison BOCES
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 Fax: (315) 433-2650

www.ocmboces.org

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