

Vacancy Notice

OCMBOCES



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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Custodial Worker I – (12:00 pm – 8:00 pm.) (INTERNAL POSTING)*

Division: Facilities - Operations and Maintenance

Location: Thompson Road Campus, 4820 Thompson Road, Syracuse, NY

Duties: Job duties include, cleaning/disinfecting restrooms, disinfecting door handles and other high contact areas during the day 12-3pm and normal custodial duties (routine manual building cleaning tasks, cleaning ceiling vents, changing lights, washing windows, toilets, fixtures, collecting trash, etc.); light duty repairs (minor maintenance and repair, maintain equipment, use power tools); recordkeeping (maintain stock level of supplies and equipment, inspect and maintain fire extinguishers and safety equipment, open and close building); grounds maintenance (mowing, snow removal, etc.); courier-type activities (move furniture, make deliveries, etc) from 3-8pm.

Qualifications: Demonstrated ability to do the work

Salary: Grade 7 - \$28,134-\$29,467

Starting Date: On or about November 23, 2020

Closing Date: One (1) week from date Notice posted

To apply, send cover letter and resume to:

Personnel Department/Recruitment Office

Onondaga-Cortland-Madison BOCES

PO Box 4754

Syracuse, NY 13221

Telephone: (315) 433-2638/Fax: (315) 433-2650

recruitment@ocmboces.org

www.ocmboces.org

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**** OPEN TO CURRENT BOCES EMPLOYEES ONLY ****