



**Directions:** This application is available for download at [ocmboces.org](http://ocmboces.org) and clicking on Menu/About/Superintendent Search. Applications must be printed out, completed, signed and returned with a postmark no later than April 22, 2019.

1. Please complete application form and forward it, with your letter of application. Do not indicate "see attached vita or materials."
2. Have your College Placement Office forward your credentials immediately, including transcripts and letters of recommendation.
3. You are invited to add or attach any additional information which will assist us in evaluation.
4. Applicants are asked not to contact members of the Board of Education except as they may be requested to do so.

**BACKGROUND INFORMATION - Please Print or type**

_____		_____		_____	
Last Name		First		Middle	
_____					
Present Position					
_____		_____		_____	
( )		( )			
Business Phone		Home Phone		Email Address	
_____			_____		
Business Address			Home Address		
_____			_____		
_____			_____		
Zip Code			Zip Code		
_____			_____		
Size of Your School District (# of students)			Your Annual Budget		
_____			_____		
Number of People Reporting to You			Certificates Held		
_____			_____		
Present Salary			Certificates Held		
_____			_____		

**APPLICATION**

*for the position of*

**Superintendent  
of Schools**



**West Genesee Central  
School District**  
Camillus, New York

***Deadline for all application  
materials is April 22, 2019.***

All application materials  
should be sent to:

Dr. J. Francis Manning  
District Superintendent  
Onondaga-Cortland-Madison  
BOCES  
PO Box 4754  
Syracuse, NY 13221

***The West Genesee  
Central School  
District is an Equal  
Opportunity Employer.***

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## PROFESSIONAL EDUCATION:

### UNDERGRADUATE

Institution	Major	Minor	Degree	Date

### GRADUATE

Institution	Major	Minor	Degree	Date

## EMPLOYMENT RECORD:

Please supply a list of full-time experiences. List most recent experience first.

Position	Organization	Size	Dates

## REFERENCES:

Please list the names of at least three persons who know of your professional work and qualifications.

Name	Position	Address	Office Phone	Home Phone
			( )	( )
			( )	( )
			( )	( )
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**Philosophy:** Please describe a program you have implemented to improve student achievement in your current district.

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**STATEMENT OF UNDERSTANDING**

I understand that the West Genesee Central School District will be making an extensive inquiry regarding my background and experience, and I hereby release from any liability anyone giving information regarding me (whether specified in my application or not) so long as the information given is relevant to the duties for which I have applied. If requested, I will sign individual releases. I further understand that all information gathered by you regarding my application will be the property of the West Genesee Central School District and will not be released to me unless required by federal or state statutes or regulations.

\_\_\_\_\_  
Signature Date

I have requested my placement file be forwarded from \_\_\_\_\_  
Institution

**MAILING INSTRUCTIONS:** A comprehensive letter of interest, completed application, resume, placement folder (including academic transcripts and letters of recommendation), and copies of administrative certificates must be postmarked by **April 22, 2019** to:

Dr. J. Francis Manning, District Superintendent  
Onondaga-Cortland-Madison BOCES  
PO Box 4754  
Syracuse, NY 13221