

Onondaga-Cortland-Madison BOCES
School Library System
Council Membership

By Laws

I. DEFINITION

The School Library System Council shall be the policy making body of the School Library System of the Onondaga-Cortland-Madison School Library System of the Onondaga-Cortland-Madison BOCES, in compliance with Commissioner's Regulations 90.18.

90.18(7)(b)(i) The board of cooperative educational services ... shall be the governing board of the school library system.

90.18(7)(b)(2)(ii) The governing board and the Council shall be responsible for the development of the plan of service.

Policy shall be defined as, but not limited to, decision making in the area of the Plan of Service to member schools: evaluation of school library system services as outlined in the Plan of Service, and other policies that are deemed necessary for facilitating the operation and growth of the system.

II. MEMBERSHIP

A. COMPOSITION OF SLS COUNCIL

The Council shall be composed of twelve members, representing the following institutions:

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| Component public school districts | 8 |
| Non-Public Schools | 1 |
| Public Library System | 1 |
| Reference & Research Library Resources Council | 1 |
| Academic Libraries | 1 |

The 8 public school district members considering membership to balance should be representative of the following groups: administrators, school library media specialists from both secondary and elementary school libraries, both large and small school districts, and all geographic areas

B. EX OFFICIO MEMBERSHIP

Ex officio is defined as a non-voting participant on the Council. Example: Council SLS Coordinator and SLS staff.

C. QUORUM: DEFINITION

A quorum is the number of members entitled to vote who must be present in order that business can be transacted. For the SLS Council, a quorum is a majority of all voting members.

D. METHOD OF APPOINTMENT

Members of the Onondaga-Cortland-Madison School Library System Council shall be appointed by the Council, acting on recommendations by the liaisons.

The roster of School Library System Council members shall be submitted to the OCM BOCES Board of Education for approval annually at their July meeting.

E. ATTENDANCE AT COUNCIL MEETINGS

If any Council member misses more than two consecutive meetings in one school year, s/he shall be dropped from the membership roster of the Council.

Should a vacancy occur on the Council due to the above circumstances, such vacancy shall be filled according to the procedures listed below.

III. TERM OF OFFICE

The term of office shall be three (3) years from July 1st to June 30th with a limit of two consecutive terms.

IV. VACANCIES

All vacancies or unexpired terms of office shall be appointed by the SLS Council based on recommendations from the liaison members and approved by both the Council and the governing board.

V. MEETINGS

The Council shall meet a minimum of four (4) times per year. Minutes are prepared and sent out following each meeting.

VI. COUNCIL OFFICERS AND COMMITTEES

The Council shall elect a Chairperson and Vice-Chairperson/Chairperson Elect at the June meeting. A term of office is defined as one academic year. An officer may serve no more than two consecutive terms of office.

A. DUTIES OF COUNCIL OFFICERS:

Shall include but not be limited to:

(1) Council Chairperson:

- Preside at scheduled Council meetings
- Monitor membership attendance at Council meetings
- Solicit nominations based on recommendations of the liaisons and the System Coordinator
- Serve as liaison, along with the SLS Coordinator, between the School Library System and the State Education Department.

(2) Council Vice-Chairperson/Chairperson Elect:

Officiate at all SLS functions in the absence of the Council Chairperson.

B. COMMITTEES

Executive Council: The Executive Council will be composed of the Chairperson, Vice-Chairperson/Chairperson Elect, Past Chairperson (if still serving on the Council) and System Coordinator. The Executive Council will meet as needed, in the interim between Council meetings.

Approved by the School Library System Council: April 12, 1995
Revised by the School Library System Council: December 13, 2000
Accepted by the School Library System Council: October 2, 2001
Revised and Accepted by the School Library System Council: May 16, 2007