

**Onondaga Cortland Madison BOCES School Library System**

**Plan of Service 2016-2021**

**Mission Statement**

Our mission is to provide our member librarians with the support, resources and professional development to continue to be both educational leaders and collaborative partners with the teachers and administrators in each of our component districts. We facilitate equitable access to information resources for all students and instructional faculty members and we are committed to helping our libraries in their efforts to help each and every student meet and exceed the challenges of becoming college and career ready by graduation.

<b>Elements</b>	<b>Goal Statement</b>  <b>Goal statements are broad statements that describe a desired condition toward which a library system will work.</b>	<b>Intended Results</b>  <b>Intended results are the expected user benefits of the goals.</b>	<b>Evaluation</b>  <b>Evaluation methods are the tools that indicate if intended results were achieved</b>
<b><u>Element 1</u></b> <b>Resource Sharing</b>			
<b>Union Catalog</b> <b>4.3</b>	<p>A major upgrade to the functionality of the Online Union Catalog will happen in 2016 allowing for improved accessibility of the online catalog leading to a more effective and efficient ILL process for all schools.</p> <p>Holdings will be overlaid from each member's catalog yearly to ensure that the Union Catalog accurately reflects the holdings of each library's collection.</p>	<p>Online catalog will accurately reflect the library holdings of the region.</p> <p>The ILL process will be less intensive and less time consuming for all of our school librarians leading to improved usage and fill rates for all requests.</p>	Annual SLS Survey Inter-Library Loan statistics
<b>Delivery</b> <b>4.4</b>	Provide efficient, reliable delivery system that minimizes delivery time for curricular and recreational resources.	<p>Inter-Library Loan materials will be delivered to members in a timely manner.</p> <p>Efficiency of delivery system will increase use of Inter-Library Loan service</p>	Annual SLS Survey Statistics
<b>Interlibrary Loan</b> <b>4.5</b>	Enhance ability of SLS members to share with and receive materials from other types of libraries within the region and nationally	Current and relevant resources will be available and delivered to members in a timely manner from a variety of libraries from throughout the regions, state, and nation.	Annual SLS Survey Feedback from members

	Increase district use of Inter-Library Loan for materials sharing which will lead to cost savings for schools and sustainability for our districts.	Inter-Library Loan service use will be expanded.	Inter-Library Loan statistic sheets
<b>Digital Collection Access 4.6</b>	Continue to provide a regional OverDrive eBook collection and help schools as they transition to the integration and implementation of digital resources and eBooks by providing access, training, and support.	Provide access to and maintain a regional catalog of eBooks and databases.  Provide support for the efficient and effective use of all digital resources that support teaching and learning in all member schools.	Annual SLS Survey  Professional Development Workshop Participation  Increased statistical data and usage statistics
<b>Cooperative Collection Development 4.7</b>	SLS will expand and increase participation of Cooperative Collection Development Service.  SLS will provide guidance to members on development, maintenance and use of the Cooperative Collection Development Collections  SLS will maintain a regional OverDrive account will allow for Cooperative Collection Development funds to be used to purchase eBooks as it meets the requirement that the books be available throughout the region.	Focused collections of both print and eBooks will be available for members use.  Cooperative Collection Development program will be expanded throughout all component districts.	Participation in the Cooperative Collection Development CoSer  Statistical data measuring the use of the Cooperative Collection Development collections.  Number of titles added to the regional OverDrive Collection and accessed by users.
<b><u>Element 2</u> 4.8 Special Client Groups</b>			
	SLS will make use of existing networks and collaborations to help schools meet the needs of special client groups and provide consultant services as requested	Increased opportunities for collaboration, resource sharing and professional development.  SLS will facilitate partnerships for Librarians and teachers so that they can better meet the needs of all special client groups within the school community.	Feedback from members  Annual SLS Survey  Workshop

	<p>SLS will actively engage all OCM BOCES programs to participate in the services and resources provided.</p> <p>SLS will provide professional development with a particular focus on meeting the needs of special client groups in all programs provided through OCM BOCES and our component districts.</p>	<p>A Pre-K through College Education bridge will continue to be developed to ensure students are Future Ready to meet the information literacy demands upon high school graduation.</p>	<p>Participation Statistics</p>
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**Element 3**

**4.9 Professional Development and Continuing Education:** The School Library System will continue to assess needs and provide professional development opportunities that support excellent Future Ready teaching and learning.

<b>Standards-Driven Instruction:</b>	<p>The SLS shall provide professional development and training for librarian/teacher partners to increase understanding and implementation of the NYS Common Core Learning Standards, the AASL Standards and the Information Fluency Continuum.</p>	<p>Participants will embed the Empire State Information Fluency Continuum into their instructional practices to ensure that the inquiry process used to positively impact student learning aligns with the CCLS and the AASL Standards.</p> <p>Librarians will become instructional leaders and co-teaching partners with the faculty members in each of their buildings/district.</p>	<p>Workshop Evaluations</p> <p>Feedback from members</p>
<b>Data Driven Instruction:</b>	<p>The SLS shall provide professional development opportunities for librarians /teachers to practice Data Driven Instruction to assess student data to align curriculum and guide instructional design.</p>	<p>Participants will increase skills in instructional best practices, collection development, and technology and trans-literacy.</p> <p>Librarians will have the knowledge and confidence to become collaborative members of their building level/district level curriculum and technology teams.</p>	<p>Feedback from members</p> <p>Attendance</p> <p>Workshop evaluations</p>
<b>Program Evaluation:</b>	<p>The SLS shall increase professional development opportunities for librarians to learn how to fully utilize the School Library Media Program Evaluation (SLMPE) rubric to assess their library program and advocate for an exemplary program that meets the needs of all learners.</p>	<p>School Librarians will have the confidence, skills and knowledge to evaluate their library program and advocate for improvements.</p>	<p>Number of librarians using the SLMPE Rubric (rating data)</p> <p>Feedback from members</p>
<b>Technology:</b>	<p>The SLS shall increase opportunities</p>	<p>Librarians will integrate instructional technology into</p>	<p>Increased number of</p>

	for librarians to learn and integrate instructional technology and tools throughout their curriculum.	<p>their library curriculum.</p> <p>Librarians will become technology leaders by staying current with trends and practices in school librarianship.</p> <p>Librarians will participate as technology leaders to identify the needs and demands of instructional technology integration.</p>	<p>school librarians who are members of district technology committees.</p> <p>Feedback from members</p> <p>Annual Survey</p>
<b>Collaboration:</b>	The SLS shall provide Professional Development that encourages partnerships and collaboration with content area & classroom teachers.	Increased collaboration between teachers and librarians	<p>Annual SLS Survey</p> <p>Workshop evaluations</p> <p>Feedback from members</p>

#### **Element 4**

#### **4.10 Consulting and Development**

	<b>Grant Funding</b> SLS shall provide information and support to librarians seeking funding through grant opportunities.	Members will be knowledgeable about and pursue available grant opportunities	<p>Grants Obtained</p> <p>Feedback from members</p>
	<b>Emerging Technologies</b> SLS will continue to investigate and disseminate information on emerging technologies and digital resources  Investigate and support a variety of automation software packages	<p>Members will have timely and appropriate information concerning emerging technologies enabling them to make informed decisions and increase usage of 21<sup>st</sup> c technologies in their libraries.</p> <p>Members will have current information and options for library automation systems that best suit their libraries instructional and managerial needs.</p>	<p>Annual SLS Survey</p> <p>Digital Resources Statistics</p> <p>Feedback from members</p>
	<b>Copyright</b> SLS will provide guidance concerning copyright compliance	School librarians will have access to copyright resources and personalized support to answer questions and help in dealing with copyright issues.	<p>Annual Survey</p> <p>Case-by-case Evaluations</p>
	<b>Library Program and Facilities Planning</b> SLS shall provide library program review consulting services to member districts on	<p>Districts will be provided with a comprehensive analysis of their school library programs as requested for use in decision making.</p> <p>Librarians will embrace a learning commons model for</p>	<p>Feedback from school librarians and administrators</p> <p>Annual Survey</p>

	instruction/curriculum and facilities design.	Future Ready Libraries.  SLS will provide assistance as requested with technology, curriculum and program development.	
<b>Element 5</b>			
<b>4.13 Coordinated Services</b>			
<b>Regional Purchasing</b>	SLS shall continue to provide and investigate regional acquisition of resources and services that support Future Ready Learning.	Members will continue to be supported as they explore the development of the automation systems as an instructional tool.  Libraries will have access to a wide range of quality online resources at consortium prices  Members will have access to a large menu of resources which support Future Ready teaching and learning.	Annual SLS Survey
<b>Element 6</b>			
<b>Awareness and Advocacy:</b> Improving Awareness and Advocacy will enable more students, teachers and administrators to have access to information resources and use them efficiently			
<b>4.14</b>	SLS will continue to provide leadership and advocacy on the local, regional, state and national level.  SLS Team Members and School Librarians will present at local, state and national conferences to highlight the amazing work they do.  SLS will maintain organizational memberships to New York Library Association (NYLA) that allows district school librarians to become associate members.  SLS website will provide members with access to advocacy resources, research and data from the American Library Association (ALA), NYLA and the American Association of	SLS members will have the opportunity to become associate members of NYLA under the SLS Organizational Membership.  SLS and school librarians will be recognized as leaders as they present at conferences to highlight their school library programs to varied audiences.  SLS will advocate for strong library programs beginning with a certified school librarian in every school.  Members will have facilitated access to current ALA, NYLA, and AASL advocacy resources.	Annual SLS Survey  Feedback from members

	School Librarians (AASL)		
<b>Element 7</b>			
<b>4.15 Communications Among Member Libraries</b>			
	<p>SLS shall provide an Online Resources Management Database that allows for independent access to regionally provided resources.</p> <p>SLS shall use Constant Contact for a bi-weekly digital newsletter.</p> <p>SLS shall provide, manage, and maintain a Listserv for all SLS school librarian members.</p> <p>SLS shall provide information and updates through the use of social media.</p>	<p>All members will be informed about current issues helping to facilitate sound decision making.</p> <p>All SLS members will have access to a digital newsletter and the listserv.</p> <p>Members will develop a professional learning network through their membership with SLS.</p>	<p>Annual SLS Survey</p> <p>Statistical data</p>
<b>Element 8</b>			
<b>Cooperative Efforts with Other Library Systems</b>			
	<p>SLS shall continue to cooperate with other libraries and library systems to enrich system activities and make a contribution to regional and statewide library service.</p> <p>Continuation of the Bridging the Gap: Librarians as Leader Leaders and Collaborators will continue the partnership with the Central New York Library Resources Council (CLRC).</p> <p>SLS will continue to work with the Public Libraries to promote Summer Reading, provide shared Professional Development opportunities and share resources across the region through our ILL system utilizing the OCPL</p>	<p>SLS will organize cooperative ventures with other libraries and library systems.</p> <p>SLS will work regionally and at the state level in utilizing the expertise and experience of professionals, provide effective, efficient programs and professional development for members</p> <p>Facilitated collaborative conversations between Pre-K through 12 grade school librarians and their academic partners will continue to take place on a bi-monthly basis.</p> <p>SLS will cross-train public and school librarians on the use of the digital eBooks that are provided for Summer Reading to all students in our region.</p> <p>SLS will make available all professional development workshops to our public librarian colleagues.</p>	<p>Annual SLS Survey</p> <p>Annual Report</p> <p>Statistics</p>

	Courier System.	SLS will loan and borrow resources to and from the public librarians through our Extended Inter-Library Loan program.	
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