

**OCM BOCES SCHOOL LIBRARY SYSTEM
COMMUNICATIONS COORDINATORS MEETING**

LOCATION: OCM BOCES Rodax 8

Wednesday, September 28, 2011

DRAFT Minutes

• **Welcome & Introductions**

Communication Coordinator

Present: Justin Ashworth, Baldwinsville, Anne Hegel, Cazenovia; Martha Nettleton, Cincinnatus; Kimberly Hayden, Cortland; Tina Nabinger, East Syracuse Minoa; Karin Ripka, Fabius Pompey; Linda Freytag, Fayetteville-Manlius; Gary Seymour, Homer; Mary Panek, Jamesville-Dewitt; Marcie Mann, LaFayette; Jackie Derouchie, Lyncourt; Tammy McDougal, Marathon; Michael Brown, Marcellus; Rebecca Cornell, McGraw; Kathleen Spitzer, North Syracuse; Ellen Pristash, Onondaga; Heather Turner, Solvay; Mary Gotham, West Genesee; Karen Fenner, Westhill; Roseann Sunser, Holy Cross; Judith DeLorenzo, Holy Cross; Parker O'Mara, Cathleen Hendrick; Bishop Grimes Bishop Ludden; Karen Shull, CBA

Absent: Jackie Alex, Chittenango; Ira Tobak, DeRuyter; Kay Budman, Liverpool; Autumn Meldrim, Tully; Liza Morrison, Manlius Pebble Hill; Helen Holl, St. Mary (Cortland); Linda Hart, Holy Family; Jacqueline Belton, Immaculate Conception; Mary Lou Nicolucci, St. Mary (B'ville); Lauren Houck St. Margaret; Sr. Mary Jogues, St. Rose of Lima; Nancy Finch, Montessori School; Cathleen Petosa, Syracuse Hebrew Day School

Guests: Nick Bennett – Barnes and Noble

SLS: Judi Dzikowski, Mary Tiedemann, Laurie Egan, Terri Wills

- **Approval – May 11th CC minutes** – 1st Linda Freytag and 2nd Marcie Mann?
- **System Topics**
 - **Procedures** – Judi reviewed the procedure regarding the data sheets. All changes are to be sent to Mary Ann Beattie. When the changes are complete the directory may be printed from the SLS website.
 - **CoSer Services, including Fall Conference** – Judi asked that all Communication Coordinators review and verify the Coser services purchased listed on the Access report provided from SLS. Included on the report is the dollar amount requested for staff to attend the Fall Conference. Terri Wills will be verifying that the district has enough money in the Coser being billed for attendance to the conference based on registration through MLP. Additional billing will occur if the district requests additional attendees.
- **Linda Bacon – Courier Service Update** – Linda Bacon of OCM BOCES, discussed the proper procedure for filling out ILL envelopes. She also discussed where media items should be placed compared to ILL items. Media items need to go into the media bag and not the courier bag at the district.
- **SLS Council Members** – Judi listed the SLS Council Members, which include Chair-R.J. DeLisle – Baldwinsville; Deb Abbott – West Genesee; Kay Budmen – Liverpool; Donna Fountain – Cazenovia; Steve Garraffo – Liverpool; Cathleen Hendrick – Bishop Grimes; Renee Hill – Syracuse University; Deirdre Joyce – CLRC; Linda Llewellyn – Homer; Christopher Nelson – North Syracuse; Monica Norton – OCPL; Heather Turner – Solvay
- **Communication Coordinators Responsibilities** – The CC responsibilities are located on the SLS website
- **APPR – Lead Evaluator Training** – Mary Tiedemann discussed what the APPR lead evaluator training involves. Jeff Craig, Assistant Superintendent for Instructional Support Services, OCM BOCES, is the facilitator. Everyone is welcome to follow Jeff's findings via the link engageny, which can be found on the BOCES website
- **My Learning Plan (MLP)** – Judi discussed the new registration system Web Reg. All workshop and conference registrations, including registration to the Fall Conference on November 9th, will be going through MLP. Non MLP districts will need to get approval from their district according to the districts procedures.
 - **Professional Development-**
 - **2011 Fall Conference** – Information about the Fall Conference can be found on the SLS website, including a link to register that will take you directly to MyLearning Plan.
 - **PALS** – Partners in Achievement: Libraries and Students: currently there are two groups, with the possibility of a third participating in PALS.

- **E-knowledge workshops on Common Core** – Mary Tiedemann discussed the E-Knowledge workshops, which are scheduled to take place in the morning before the Communication Coordinators meetings on November 16th, Jan 10 and March 7th.
- **Learning Commons Update** – David Loertscher will have a workshop on June 1st. He is currently looking for a library that has had a major transformation to host the workshop. If you would like to be the host please contact Judi at SLS.
- **Barnes and Noble** – Nick Bennett from Barnes and Noble discussed ways they have shifted their focus from consumer to include institutional. He also discussed the ability of using a Purchase Order to purchase e-books through the registers of the store. Currently you are not allowed to put a purchased e-book on multiple devices. Nick handed out literature regarding nooks in education. He is available to meet with individual schools. Judi also discussed the possibility of mini grants for Nooks purchased by SLS.
- **10/11 Annual Survey** - Results are posted on the SLS website
- **Plan of Service 2011-2016** – The Plan of Service is developed from the annual survey results and from the plan of service highlights and will be discussed in groups at the next meeting
- **SLS Goals 2011/2012** – Rethink, Retool, Reinvent
- **Virtual Core Library/Earth Science Portal** – Dana Carcoran and Judi discussed connecting the science center with secondary classes, including Physical Education along with collaborating with districts to get workshops together for Physical Education teachers next school year. Judi discussed how important the training on the Demonstration Science Portal is for the 20 districts that have purchased the VCL.
- **E-Books K-8** – The 140 e-books purchased from Rosen (science, health and internet safety) for the region are ready for student use. They are part of the SLS Professional Collection and MARC records will be sent shortly. These titles may be added to your school library catalog.
- **E-Book Symposium Series** - Mary Tiedemann discussed Chris Harris, Director of SLS at Genesee Valley BOCES, coming on December 7th, to discuss E-Books. A panel of local school librarians will discuss the considerations of implementation of the devices and content. Stay tuned of information on the SLS website.

V. Other: 2011-12 Meeting Dates

- **Communications Coordinators Meetings** – Nov 16 (W); Jan 10 (Tu); Mar. 7 (W)