

Communication Coordinator Meeting

Tues. January 29, 2013

12:45pm - 3:15pm

Minutes

I. Welcome & Introductions

Marcie Mann called the meeting to order at 12:45. Marcie pointed out the changes to the home page of the SLS website: Staff directory information relocation to the home page and the Library Staffing and Reduction Survey and requested that the librarians participate.

II. Approval of the Nov. 28th minutes (posted on SLS website sls.ocmboces.org)
1st Karen Fenner 2nd Liza Morrison All Approved

III. SLS System Topics

❖ Final Service Request 2013-2014

Final Requests will be sent to districts through the email after the 14th of Feb. Teen Health and Wellness is still under discussion. Gale Virtual Core Library - Marcie explained that the Core Library has been dropped. Facts on File Marcie noted the change from 2 to 4 levels. Marcie noted that Grolier will remain on the FSR but advised that the product will most likely be offered through NOVELny. Mary Gotham asked for clarification on the Gale, Rosen and Grolier issue. Marcie explained that all of the new prices will be noted on the Final Service Request Form. If librarians need the Initial Service Request Form they can contact Anne Dallalah and request one.

❖ Budget

Marcie shared that Jody Manning and the administration has directed that there be small increases in the CoSer costs for 13-14 services. SLS and all other BOCES departments have adjusted their pricing accordingly.

❖ Automation –

Automation Day and survey data discussion. Marcie explained that the goal of the work is to gather information that will help SLS to create a stable automation environment. Laurie explained the Automation Survey results. The survey results are available on the SLS website. Some topics addressed were: ease of use of the system, level of support, accuracy of the catalog. Question from the group was what will be done with the information? The librarians shared various scenarios that they deal with. Marcie explained that there were two categories of questions including SLS issues and district issues. The plan is to meet with the appropriate RIC and district people to discuss the issues and the impact this has on the educational program on the 6th of Feb.

❖ Union Catalog Updates to the catalog were due to Sue Kline on Dec. 31. There are still 19 libraries that have not sent their information in. Please do so immediately. Sue explained the process and shared that she is available to help.

❖ Professional Development: Marcie announced the following Professional development opportunities. Marcie announced the Upcoming events:

March 12, 2013 – Managing Challenging Behaviors, Colleen Zawadzki (Part 2)

Project Look Sharp – Library of Congress -March 7, 2013

Empire Information Fluency Continuum August 12-13, 2013

- ❖ Administrator/Advocate of the Year Award Nominations: Marcie noted that despite the 85% support for the Award only one application has been received at this time.
- ❖ Request for Review Committee members Mary Panek, Cathleen Hendrick and Karen Fenner volunteered for the Review Committee. Marcie pointed out the importance of matching supporting documentation to the rubric.
- ❖ Fall Conference Nov. 4, 2013 Save the Date will be forthcoming. Marcie explained that we are not participating with Madison Oneida and Oneida Herkimer. Margaret Little suggested that a workshop be organized on copyright and transforming material to use on white boards. A discussion followed and it was suggested that this is a district issue more than a school library issue and that there needs to be administrative ownership. Mary Gotham suggested that there be an Appy hour type of workshop. Leslie Savage inquired about a listserv mechanism for content area teachers in the region. Liza Morrison suggested a Google Schools workshop. Mike Brown suggested an open office workshop.
- ❖ Merger Study - Marcie shared that the respective Boards of Education will receive information concerning the merger in March. No final decision has been made at this time. Kay Budman shared comments about the process.
- ❖ Other: There was discussion about the evaluation rubrics in place from State Ed. and the Danielson Rubric.

Marcie called for the meeting to adjourn at 3:00pm