

**OCM BOCES SCHOOL LIBRARY SYSTEM
COMBINED COUNCIL AND COMMUNICATIONS COORDINATORS MEETING
LOCATION: BARBAGALLO'S RESTAURANT, E. SYRACUSE**

Wednesday, May 11, 2011

DRAFT Minutes

I. Welcome & Introductions – Judi welcomed guest Mary Beth Farr, SED/Div. of Library Development
Communication Coordinator

Present: Justin Ashworth, Baldwinsville, Kathy Elliott, Cazenovia; Martha Tuning, Cincinnatus; Jackie Alex, Chittenango; Ira Tobak, DeRuyter; Tina Nabinger, East Syracuse Minoa; Kathy Barlow, Fabius Pompey; Linda Freytag, Fayetteville-Manlius; Gary Seymour, Homer; Cynthia Dudczak, Jamesville-Dewitt; Marcie Mann, LaFayette; Kay Budman, Liverpool; Jackie Derouchie, Lyncourt; Tammy McDougal, Marathon; Steve Nabinger, Marcellus; Rebecca Cornell, McGraw; Darci LaRose, North Syracuse; Ellen Pristash, Onondaga; Heather Turner, Solvay; Jane Rose, West Genesee; Karen Fenner, Westhill; Roseann Sunser, Holy Cross; Cathleen Hendrick, Bishop Grimes; Parker O'Mara, Bishop Ludden

Absent: Kimberly Hayden, Cortland; Autumn Meldrim, Tully; Liza Morrison, Manlius Pebble Hill; Karen Shull, CBA; Sherry Luchansky, St. Mary (Cortland); Linda Hart, Holy Family; Donna Alcott, Immaculate Conception; Sue Muray, St. Charles, Kelly McCann, St. Mary (B'ville); Susan Borello, St. Margaret's; Sr. Mary Jogues, St. Rose of Lima; Judy Gianforte, Montessori School; Cathleen Petosa, Syracuse Hebrew Day School

Council

Present: Thayer Miller, Deb Abbott, Cathleen Hendrick, R.J. DeLisle, Renee Hill, Kay Budmen, Deirdre Joyce, Monica Norton, Heather Turner, Christopher Nelson, Jeff Craig (OCM BOCES ISS)

Absent: Steve Garraffo, Pat Mason,

Guests: Mary Beth Farr, Division of Library Development

SLS: Judi Dzikowski, Mary Tiedemann, Laurie Egan, Sue Camille

II. Approval – March 16th CC minutes – 1st Darci LaRose and 2nd Heather Turner (as CC) & **March 29th Council minutes** 1st Kay Budmen and 2nd Heather Turner (as Council).

III. Guest Mary Beth Farr, SED/DLD, reviewed updates from the State Education Dept.

- NOVELny has had slight changes to its offerings, but accessibility is not affected. SED offers training webinars that can be used for continuing education hours credit. Mary Beth reminded that the Plan of Service has been extended but will need to be completed by the extended deadline. Budget matters are flowing along a typical timeline.

IV. System Topics

- **SLS Staff** – Judi reviewed the staffing plans for SLS: Bill Wipper retired but remains on staff part-time. His position was to be replaced with a full-time Information Systems Coordinator, but instead, Bill will hopefully remain on staff part-time and SLS will hire a part-time Account Clerk III who will become full-time July 1, in lieu of the full-time Information Systems Coordinator. Judi will review staffing in January 2012 to assess whether a half-time library automation person is needed.
- **Council Membership** – There are four terms expiring. A representative from Cortland County is needed, and one from Madison County will be needed if the current member does not renew. Judi asked Communications Coordinators to recommend candidates before July 1st. Judi thanked all Council members for their service.
- **Celebrations of Rethink, Retool, Reinvent** – Judi asked for examples of how SLS libraries have implemented “Rethink, Retool, Reinvent Your School Library”:
 - Jackie Derouchie, Lyncourt School, created a Middle School program to provide technology sessions for web tools that these students do not see in the classroom (ex., Animoto, Tagxedo). Her goal for next year is video morning announcements created by students.
 - Cindy Dudczak, Jamesville DeWitt Middle School, has been using podcasting with her students. They built on these projects to create a podcast project connected to an author visit.
 - Kay Budmen, Soule Rd. Complex, Liverpool, has been involved with a program for 4th-6th graders to participate in a summer training program with teachers. Liverpool District has also been active in advocacy efforts that have not only reversed plans for librarian position cuts but have let to gains in librarian positions. Kay and a team from Liverpool will also present at the 2011 SLS Fall Conference.

- Karen Fenner, Westhill High School, spoke about the district librarians' efforts to have wireless access in the district. All district elementary schools will pilot wireless access for 2011/12 school year.
- Heather Turner, Solvay Elementary School, was able to get wireless access for her school.
- Ellen Pristash, Onondaga Central High School, led efforts to get approval for the purchase of 16 laptops, an increase from the original plan for 6.
- Tina Nabinger, Minoa Elementary School, E. Syracuse Minoa, has put into practice insights gained from participating in the Teaching American History Grant and collaborative projects.
- **Retiring LMSs**– Judi acknowledged retiring LMSs Kathy Barlow, Fabius Pompey HS, Kathy Elliott, Burton St. ES, Cazenovia, and Jane Rose, Stonehedge ES, West Genesee.
- **Plan of Service Highlights** – Judi reviewed the 2010/2011 Plan of Service Highlights, which is a snapshot of what SLS has accomplished and has helped the region's librarians accomplish. In the past year, Mary Tiedemann has guided OCM BOCES Student Services in using SLS resources for BOCES teachers and students. Continuing education continues to be a strength. Technology assistance has been provided by loaning of iPods and iPads, along with training. Some districts will be using virtual server management software to create virtual servers for housing their Mandarin school library catalogs. The SLS Library Automation staff will manage the Mandarin software on those servers at the district level, enabling SLS to more efficiently assist the district librarians with their library automation needs.
- **End-of-Year SLS Survey** – The Annual Survey will be sent out by May 13th. A draft paper copy was handed out for review. Included is a website survey, needed for data for the 2010-12 LSTA Grant. The Council approved the survey – Heather Turner, 1st, Kay Budmen, 2nd. The data from the survey will be sent to SED as part of the Annual Plan. Regarding SLS provided (through CLRC) online resources for 2011/12, per Deidre Joyce, First Search will almost definitely be offered. Wilson Web will not be offered. A decision on Newsbank is pending. The Annual Survey again includes questions about Rethink, Retool, Reinvent efforts, which will continue for 2011/12.
- **SLS Budget/Final Service Requests** – SLS Final Service Request reports were given to each communication coordinator. Judi reviewed the reports included and the cover sheet. A Wincap report was included for each district showing what was ordered by the district business official. An Access report was included showing what SLS has entered into SLS records. The cover sheet for each district indicated whether or not the reports balanced, and if not, what action needed to be taken (ie, adjustments to service needed, further information and/or SLS Final Service Request forms needed). Mary Tiedemann will be the contact person for questions. A suggestion was made for future Final Service Requests to have district business officials report to SLS in the Additional Databases CosSer line a lump sum for SLS services. The details of which products could then be sorted out later. Judi will discuss this possibility with Sheri Kershner, OCM BOCES Manager of Business Services.
- **Gale Virtual Core Library – Status** – On May 19th, the BOCES Curriculum & Instructional Council (BCIC) will be given a presentation about the VCL with an additional 9th Grade Earth Science curriculum portal pilot. Gale will create a demonstration portal to present to BCIC and then to Communications Coordinators. The May 19th meeting is open meetings. After presentation, the portal will be developed and added to the VCL at no additional charge as an incentive from Gale.
- **LSTA Grant 2010-2012** – Funding for the second year of the grant will be used to update the SLS website.
- **Education/Library Law Change** – As of July 1, 2011, a change in Library Aid will be in effect. Other categories of aid can be applied to the purchase of library materials. However, this aid will not be aidable when at time of use since it is already aided. The changes are outlined and posted on the SLS website and at this link: [SED Law Change - Library Materials](#)
- **Professional Development-**
 - **Connecting to Kids: Reluctant Readers in the 21st Century Library** – CLRC, OCM BOCES, South Central Library Resource Council, and other BOCES are cosponsoring this workshop on two dates: 7/20/11 at the OCM McEvoy Center in Cortland and 7/21/11 in New Hartford. There is an \$8 registration fee, including lunch, and all registration is through CLRC. Either session may be attended.
 - **2011 SLMS/NYLA Leadership Retreat Grants** – 8 grants for up to \$275 are available for the Aug. 1-2 Leadership Retreat in Ithaca, NY. Applications can be downloaded from the SLS website homepage. Completed applications are due by June 1st.
 - **Inquiry Learning** – Mary Ratzler will present a 2 day workshop on Aug. 23rd and 24th, centering on common core standards and 21st Century Learner Standards alignment. Further details are forthcoming.
 - **AASL Conference: "Turning the Page"**, 10/27-30 in Minneapolis, MN. SLS will offer scholarships. Applicants need to be AASL members. More details are forthcoming.

- **November 9th SLS Annual Fall Conference** – Doug Johnson will be the keynote. There will be no featured speaker, but local presenters will be arranged. Kay Budmen and a Liverpool District team will present on advocacy. Anthony Rotolo has been asked to present.
- **2011/12 Professional Development Workshops** - Heather Turner is interested in presenting.
- **Common Core Standards** – SLS and OCM BOCES CI&A will offer workshops on Common Core. Thayer Miller spoke about fiction to non-fiction statistics and the impact on core learning. She advised paying attention to common core standards and reading for knowledge. Jeff Craig spoke about the initiatives of his Common Core and Race To The Top committees, which will be promoting professional development in Common Core.
- **PALS** – Partners in Achievement: Libraries and Students – There may be 2 or 3 PALS teams for 2011/12. Judi and SLS could work with the teams individually.
- **SLS Goals** – Judi reviewed SLS goals for 2011/12, including the continuation of Rethink, Retool, Reinvent.
 - The Virtual Core Library negotiations will continue (Judi or Mary can be contacted with questions).
 - Judi reviewed plans for a K-8 e-book collection. A few LMSs were surveyed for e-book choices. Judi has discussed a K-8 nonfiction e-book collection with Rosen Publishing. The e-books will be flat (not interactive). Other self-publishing companies were suggested: Marshall Cavendish, Facts on File, and Creative Education. These publishers will be considered for possible addition to the e-book collection.
 - SLS provided online resources: Teachingbooks will be offered. Judi expects an answer regarding Newsbank soon.
- **Plan of Service 2011-16** – the Plan of Service will be written and completed by March 2012.
- **Thayer Miller** – Judi acknowledged Thayer’s retirement and service as Council Chair during the Award Ceremony and at the end of the meeting. Thayer thanked all for their support and expressed best wishes to R.J. DeLisle as the new Council Chair.
- **Mandarin** – Directly after the meeting, Laurie Egan demonstrated for Mandarin users a demo page of Mandarin OASIS.

V. Other: 2011-12 Meeting Dates

- **Council Meetings** – Oct 13 (Th); Jan 31 (Tu); Mar. 27 (Tu)
- **Communications Coordinators Meetings** – Sept 28 (W); Nov 16 (W); Jan 10 (Tu); Mar. 7 (W)
- **May 2012 Combined Meeting is TBD**