

## 2019 - 2020 Payroll Schedule

<u>CHECK #</u>	<u>PAY DATE</u>	<u>DAY OF THE WEEK</u>	<u>NOTES</u>	<u>PERIOD COVERED (SALARY EMPLOYEES)</u>	<u>PERIOD COVERED (TIMESHEETS &amp; SUBSTITUTES)</u>	<u>PAPER TIMESHEETS (&amp; Sub Reports) DUE DATE TO PAYROLL BY 4:00 PM</u>	<u>ELECTRONIC TIMESHEET APPROVAL EMPLOYEE</u>	<u>ELECTRONIC TIMESHEET APPROVAL 1ST LEVEL SUPRV</u>	<u>ELECTRONIC TIMESHEET APPROVAL 2ND LEVEL SUPRV</u>
1	July 15th, 2019	Monday		07/01/19 - 07/15/19	06/16/19 - 06/30/19	07/03/19	07/02/19	07/05/19	07/09/19
2	July 30th, 2019	Tuesday		07/16/19 - 07/31/19	07/01/19 - 07/15/19	07/19/19	07/18/19	07/22/19	07/24/19
3	Aug 15th, 2019	Thursday		08/01/19 - 08/15/19	07/16/19 - 07/31/19	08/06/19	08/05/19	08/07/19	08/09/19
4	Aug 30th, 2019	Friday		08/16/19 - 08/31/19	08/01/19 - 08/15/19	08/21/19	08/20/19	08/22/19	08/26/19
* 5	Sep 13th, 2019	Friday	15th on Sun.	09/01/19 - 09/15/19	08/16/19 - 08/31/19	09/04/19	09/03/19	09/05/19	09/09/19
6	Sep 30th, 2019	Monday		09/16/19 - 09/30/19	09/01/19 - 09/15/19	09/18/19	09/18/19	09/20/19	09/24/19
7	Oct 15th, 2019	Tuesday		10/01/19 - 10/15/19	09/16/19 - 09/30/19	10/03/19	10/02/19	10/04/19	10/08/19
8	Oct 30th, 2019	Wednesday		10/16/19 - 10/31/19	10/01/19 - 10/15/19	10/21/19	10/18/19	10/22/19	10/24/19
9	Nov 15th, 2019	Friday		11/01/19 - 11/15/19	10/16/19 - 10/31/19	11/05/19	11/04/19	11/06/19	11/08/19
10	Nov 27th, 2019	Wednesday	30th on Sat.	11/16/19 - 11/30/19	11/01/19 - 11/15/19	11/18/19	11/15/19	11/19/19	11/21/19
11	Dec 13th, 2019	Friday	15th on Sun.	12/01/19 - 12/15/19	11/16/19 - 11/30/19	12/04/19	12/03/19	12/05/19	12/09/19
12	Dec 30th, 2019	Monday		12/16/19 - 12/31/19	12/01/19 - 12/15/19	12/18/19	12/17/19	12/19/19	12/23/19
13	Jan 15th, 2020	Wednesday		01/01/20 - 01/15/20	12/16/19 - 12/31/19	01/06/20	01/03/20	01/07/20	01/09/20
14	Jan 30th, 2020	Thursday		01/16/20 - 01/31/20	01/01/20 - 01/15/20	01/21/20	01/17/20	01/22/20	01/24/20
15	Feb 14th, 2020	Friday	15th on Sat.	02/01/20 - 02/15/20	01/16/20 - 01/31/20	02/05/20	02/04/20	02/06/20	02/10/20
16	Feb 28th, 2020	Friday		02/16/20 - 02/29/20	02/01/20 - 02/15/20	02/19/20	02/19/20	02/21/20	02/24/20
17	Mar 13th, 2020	Friday	15th on Sun.	03/01/20 - 03/15/20	02/16/20 - 02/29/20	03/04/20	03/03/20	03/05/20	03/09/20
18	Mar 30th, 2020	Monday		03/16/20 - 03/31/20	03/01/20 - 03/15/20	03/19/20	03/18/20	03/20/20	03/24/20
19	Apr 15th, 2020	Wednesday		04/01/20 - 04/15/20	03/16/20 - 03/31/20	04/03/20	04/02/20	04/06/20	04/08/20
20	Apr 30th, 2020	Thursday		04/16/20 - 04/30/20	04/01/20 - 04/15/20	04/21/20	04/20/20	04/22/20	04/24/20
21	May 15th, 2020	Friday		05/01/20 - 05/15/20	04/16/20 - 04/30/20	05/06/20	05/05/20	05/07/20	05/11/20
22	May 29th, 2020	Friday	30th on Sat.	05/16/20 - 05/31/20	05/01/20 - 05/15/20	05/19/20	05/18/20	05/20/20	05/22/20
23	June 15th, 2020	Monday		06/01/20 - 06/15/20	05/16/20 - 05/31/20	06/04/20	06/03/20	06/05/20	06/09/20
** 24	June 30th, 2020	Tuesday		06/16/20 - 06/30/20	06/01/20 - 06/15/20	06/19/20	06/18/20	06/22/20	06/24/20
1	July 15th, 2020	Wednesday		07/01/20 - 07/15/20	06/16/20 - 06/30/20	07/06/20	07/02/20	07/07/20	07/09/20

\* Teacher's First Pay (1/20th of Annual Salary)

\*\* Final Pay for 10 mo. and 12 mo. employees.  
The balloon payment will also be made on this date.

**<Note> Checks are delivered to work sites on Pay Date**