

Vacancy Notice



Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Stock Attendant* (Anticipated Vacancy)

Division: Instructional Support Services – Science Center

Location: Main Campus, 110 Elwood Davis Road, Syracuse, NY

Duties: Checking in and putting away of science kits and materials received at the Science Center and packing of science kits. Other duties as assigned by supervisor.

Qualifications: Sufficient physical strength and agility to permit the lifting and moving of heavy objects. Ability to understand and follow simple oral and written instructions. Working knowledge of materials and methods typically used in a storeroom. Ability to focus on detail and perform responsibilities with consistency. Ability to work both independently and as part of a team.

Salary: To be determined

Starting Date: On or about April 29, 2019

Closing Date: Two (2) weeks from date Notice posted

To apply, send cover letter and resume to:

Personnel Department/Recruitment Office
Onondaga-Cortland-Madison BOCES
PO Box 4754
Syracuse, NY 13221
Telephone: (315) 433-2638
Fax: (315) 433-2650
recruitment@ocmboces.org

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