

NEW Information on Direct Deposit

It is now possible to have your paycheck direct deposited into multiple banks, credit unions and/or accounts within the United States.

Direct deposit is convenient and efficient for all parties involved.

Some employee advantages of direct deposit:

- Eliminates a trip to the bank to cash or deposit your paycheck
- Funds are deposited when you are sick, on vacation, etc.
- Eliminates risk of lost or stolen checks
- Encourages savings...you can designate part of your pay to go directly to your savings
- You can split your deposits between checking and savings accounts, even at different financial institutions

If you would like to take advantage of this new service, complete the Application Form* on the reverse side of this notice and mail it to the payroll department at:

OCM BOCES
Payroll Department
P.O. Box 4754
Syracuse, NY 13221

or

Interoffice Mail:
Payroll Department
Henry Campus

*Note: You may submit up to three (3) changes for each application form. Additional forms may be used for more than 3 transactions. Please contact the Payroll Department with any questions.

*find this form on our website – ocmboces.org
[Administrative Services / Business Office / Forms]*

