

Please Read:

Persons employed in full time positions on or after July 1, 1976 must be enrolled as Retirement System members. “Full time” positions are those in which the employment is on a 12-month per year basis with a work week of not less than 30 hours and to which appointment is not on a provisional or temporary basis. Membership in the Retirement System, effective on or after July 1, 1976, requires a mandatory 3% employee contribution.

Persons employed in other than a “full time” capacity may join the Retirement System, but are not required to do so. The fact that you elect not to join the Retirement System at this time does not preclude membership at a later date. However, credit for previous service while not a member might not be available.

Please indicate your choice regarding membership in the Retirement System by checking the appropriate option. Date, sign, and return this form to the Personnel Office. If you have any questions regarding your options, please consult the Personnel Office for further clarification.

▲ Name (Please Print)

▲ Social Security Number

Option Designation:

- I elect not to join the New York State Employees’ Retirement System at this time.

- I elect to join the New York State Employees’ Retirement System (contact the Personnel Office to complete a Membership Application).

- I am currently a member of the New York State Employees’ Retirement System. My membership number is _____.

▲ Employee Signature

▲ Date